

LONDON CYCLING CAMPAIGN

Board Meeting, 3rd November 2021, by Videoconference

MINUTES

Present: Aidan Chisholm, Simon Clark (from item 5), Sylvia Gauthereau, James Heath, Eilidh Murray, Kris Sangani, Christian Wolmar

Apologies: Pearl Ahrens, Sarah Strong

In attendance: Ashok Sinha (CEO), Simon Clark (until item 5)

1. Welcome from the Chair

1.1 Terry having resigned from the Board, the outgoing Vice Chair welcomed everyone to the meeting, ran through the agenda and asked for any AOB.

2. Declarations of Interests

2.1 Aidan and Sylvia informed they Board that they work for Sustrans.

3. Chair's Report

3.1 Ashok informed the Board that the outgoing Chair, Terry, had not notified him of any matters to raise.

4. Election of Chair

4.1 Ashok presided over the election of Chair for 2020-2021.

4.2 Eilidh was elected unanimously and re-took the chair.

5. Election of Other Officers

5.1 **Vice Chair:** Christian was elected unanimously.

5.2 **Treasurer:** the Board agreed unanimously to co-opt Simon Clark.

6. Other Co-options

6.1 No other co-options were made.

Action: Kris to talk to the Campaigns Team about potential BAME co-optees within the active membership base, and agree and implement a systematic process (with staff) to proactively identify and engage such people, with a view to making the co-options as soon as feasible.

7. Committees

The following were appointed as committee chairs:

- 7.1 **Campaigns & Active Membership (C&AM):** Aidan and Sylvia (co-chairs)
- 7.2 **Policy Forum:** Sylvia
- 7.3 **Business Committee:** James
- 7.4 **HR Committee:** Christian

The following volunteered to serve on committees:

- 7.5 **C&AM:** Eilidh. (Sarah and Pearl to be asked.)
- 7.6 **Policy Forum:** none (committee in abeyance)
- 7.7 **Business Committee:** Simon, Christian and Kris
- 7.8 **HR Committee:** Eilidh and Kris, and James on a case-by-case basis.

8. Induction

- 8.1 Eilidh asked that all trustees who had not yet done so should sign and return their annual **Declaration of Interests** and the **Board Code of Conduct** to the office.
- 8.3 Eilidh similarly asked that all trustees familiarise themselves with the **Charity Commission guidance and advice** for trustees that had been previously circulated.

9. Minutes of the 27th September Meeting (previously agreed by email)

- 9.1 All actions are closed, except for the co-option of BAME trustees (see item 6.1).

10. CEO's Report

- 10.1 A CEO's Report was tabled instead of the usual full Staff Report, as previously notified to trustees.
- 10.2 This was noted, with thanks to staff for all their efforts in general, and for the AGM in particular.

Action: Ashok to check with the London Cyclist editor if a short intro from the new Chair can be added, which will include a synopsis of all the work staff are doing.

11. Awayday

- 11.1 It was agreed that the Board should hold business meetings on 14th December (at the new time of 18:30 at the LCC office) and a date TBC in March, with an Awayday on Saturday 22nd January at the LCC office.
- 11.2 The topics should include: the status of the climate safe streets campaign and how we approach the politics of the 2022 elections at a strategic level.

Action: trustees to bring ideas for the Awayday agenda to the December meeting.

12. AOB

- 12.1 **Action:** Kris to distribute some info on what membership of the D&I Working Group involves, so that trustees can use it to seek potential new members of the group.

The meeting was then closed.