

# LONDON CYCLING CAMPAIGN

## Board Meeting, 27<sup>th</sup> September 2021

By videoconference

### MINUTES (Actions highlighted) - DRAFT

**Present:** Pearl Ahrens, Aidan Chisholm, Simon Clark, Sylvia, James Heath, Eilidh Murray, Kris Sangani

**Apologies:** Stuart Kightley, Terry Patterson, Sarah Strong, Christian Wolmar

**In attendance:** Ashok Sinha (CEO)

#### 1. Welcome from the Chair

- 1.1 Eilidh took the chair in Terry's absence. She ran through the agenda and asked if there were any items for AOB.

#### 2. Declarations of Interests

- 2.1 None.

#### 3. Minutes of the 26<sup>th</sup> July Meeting (previously agreed by email) – Actions Tracking

- 3.1 The Business Committee has reviewed and ratified the income generation, projects and membership sections of the 2021-2024 Strategic Plan.
- 3.2 KPIs: the Membership & Marketing team have revised the set of metrics to be used in the digital communications section of the KPIs.
- 3.3 We are in the process of setting up a second bank account with Triodos.

#### 4. Chair's Report

- 4.1 No Chair's Actions had been taken and there were no other matters to report.

#### 5. Staff Report

- 5.1 Ashok summarised the recent campaigning activity on the subject of dangerous junctions, including the successful protest ride, and petition, high level of media coverage and political engagement. He went through the planned next steps.
- 5.2 The Board expressed its thanks to the staff.
- 5.3 Ashok also ran through the current stage of planning for the next phase of the Climate Safe Streets campaign at the borough elections in 2022.
- 5.4 The rest of the report was noted.

## 6. Reports from Committee Chairs

- 6.1 Reports from committee chairs were noted.
- 6.2 James mentioned that two trustees had had to step down from the Business Committee, leaving just Simon and himself. He asked for one, ideally two more trustees to join the committee.
- 6.3 Kris also mentioned that the HR committee was now down to two trustees (from three) and needs more members.

## 7. Finances

- 7.1 The Treasurer, Simon, ran through outcomes of the Business Committee's recent Month 5 review of finances, saying:
  - We are ahead of budget, year-to-date, although mainly because of reduced costs; income is slightly down against budget.
  - The main area of uncertainty is fundraising and partnerships, but the staff team remain confident that the plans in place will enable us to hit budget.
  - Covid-19 has hampered the recruitment of patrons but a new plan is in process to address this.
  - Gift Aid remains broadly on track.
  - Cash is roughly on budget (noting that we still hold a fair amount of unearned income).

## 8. Diversity & Inclusion (D&I)

- 8.1 D&I Statement: this was ratified subject to a copy edit to correct grammatical errors, which Eilidh volunteered to do.
- 8.2 It was also agreed that, following the search process conducted by the D&I Working Group, two BAME co-optees would be appointed to the Board at its next meeting (i.e. the first one after the AGM).

### Actions:

- Eilidh to copy edit the statement, sending the final version to staff for posting on the website.
- Ashok to edit "anti-racist" and age bits.
- Eilidh and Kris to meet potential co-optees ahead of time, to discuss their membership of the Board.

## 9. Policy Forum & Infrastructure Advisory Panel

- 9.1 Ashok reported that C&AM had ratified the following new approach to LCC high level policy-making :
  - Because our fundamental policy set is mature, we no longer need a standing committee – i.e. the Policy Forum - to regularly meet and discuss policy.
  - We will in future adopt a commissioning approach by staff and/or C&AM (e.g. as we did with Micromobility)
  - We will also seek more partnerships with other bodies (e.g. the Active Travel Academy) to discuss developments in the sector.
  - We will also seek to work with partners to put on symposia, roundtables or such like, to enable activists and specialists to come together to discuss the latest thinking and hot topics.
  - Whilst all this happens, the Policy Forum will be stood down until a motion to wrap it up can be tabled at the 2022 AGM (noting that it was created by an AGM resolution in 2011).

## **10. AGM**

- 10.1 It was agreed that, as well as the normal reports, Kris should make a report on behalf of the D&I Working Group.
- 10.2 Because the Chair and Vice Chair will both be unavailable at the AGM, it was agreed that Christian should be asked to chair the event, with Aidan on standby.

## **11. AOB**

- 11.1 Ashok informed the Board that, due to pressure of work, Stuart no longer felt able to continue his duties as a trustee as is resigning from the Board. He and his company remain strongly supportive of LCC and our work. The Board expressed its sadness but understanding that Stuart is leaving, and thanked him for his great contributions as an LCC trustee.
- 11.2 Date of next meeting: Ashok to set up a Doodle Poll for w/b 1<sup>st</sup> November.

The meeting was closed.

**DONM: TBC.**