

LONDON CYCLING CAMPAIGN

Board Meeting, 29th September 2020

Held by videoconference

ACTIONS SUMMARY

Item	Who?	Description	Due Date
4.7	Ashok	Post a report on the implementation of AGM 2019 campaigning motions on the website	ASAP
3.2	Megan	Ask the Policy Forum to table a Policy Forum analysis of LCC's Key Priorities for the next 12 months	Next Board
8.1	Aidan	Table the Policy Forum assessment of LCC's tactics and capacity building needs in meeting the 2020-2021 Key Priorities at the next meeting of C&AM	Next C&AM
8.2	Megan	Ask the Policy Forum to establish the order of importance of each new piece of policy work that is needed in relation to meeting LCC's Key Priorities for 2020-2021 (if any).	Next Board

MINUTES

Present: Pearl Ahrens, Aidan Chisholm, Simon Clark (Treasurer), Amy Foster (Vice-Chair), James Heath, Eilidh Murray, Terry Patterson (Chair), Megan Sharkey, Matt Sparkes, Sarah Strong, Christian Wolmar

Apologies: Stuart Kightley

In attendance: Ashok Sinha (CEO), Fran Graham (Campaigns Co-ordinator) for Item 4

1. Conflict of Interests

1.1 No conflict of interests were reported.

2. Chair's Report & Actions

2.1 None.

3. Minutes of the 28th July 2020 Meeting (previously approved by email): Actions and Matters Arising

3.1 All actions are either completed, underway or covered by the agenda.

4. Implementation of AGM 2019 Campaigning Motions

4.1 Terry invited Fran Graham (Campaigns Co-ordinator) to give an update on the implementation of campaigns-related motions passed at the 2019 AGM.

- 4.2 **Schools:** Fran said that there is a lot of sharing of best practice on School Streets, with LCC groups being kept informed of the latest developments and resources via the Friday Post and Local Groups' Forum. We also ran a well-attended and received seminar on the subject. A number of LCC groups are focussing on schools in particular, entering into effective local alliances. All this information collated is collated and kept up to date, being deployed with regularity in meetings with TfL and council contacts. We also lobbied for bus lanes to be made 24-7 during the Covid-19 crises (this has happened).
- 4.3 **River Crossings (Tolls):** Fran reported that there has been less activity in this area. We have supported the work of the Stop Silvertown Tunnel by co-signing letters and re-posting its material on LCC social media channels, as well as passing information on to local groups. More generally, we make the case for tolling/reallocation of space to walking and cycling on bridges as part of our Climate Safe Streets agenda; similarly we argue for more temporary roadspace reallocation on river crossings in the Mayor's Streetspace plan.
- 4.4 **Micromobility:** the Policy Forum has conducted a major piece of work on this subject, and the resulting paper has been published and well received. We have also expressed our case in responses to relevant consultations. Ashok helped Centre for London establish the new London Micromobility Alliance, chaired by the Centre, and is LCC's representative on it.
- 4.5 **Westminster:** Fran underscored that Central London has massive cycle journey potential and is core to unlocking cycling in inner London and radially. It also has a high media profile and the visibility of increased cycling in this area helps "normalise" the idea of mass mode shift. She added that: a new LCC group had been created in Kensington & Chelsea; the operations of the Westminster Group had now been improved and the group is growing; and that a Healthy Streets for Westminster umbrella group had been created. These have all been under the guidance of LCC's Healthy Streets Officer and other staff. Relations with both City of Westminster and RB K&C have improved.
- 4.6 After taking questions on the above, Fran reminded the Board of this year's **Campaigner Awards**, asking trustees to encourage activists and LCC groups to submit nominations.
- 4.7 The Board commended the webinar series in particular, and asked that a report on implementation of 2019 AGM motions be drawn up to add to the Chair's, Treasurer's and CEO's AGM Reports already posted on the website.

Action: Ashok and Fran.

5. Chairs' Reports

- 5.1 These were noted, with substantive items from committees elsewhere on the agenda.
- 5.2 Megan added that the Policy Forum would be looking for a volunteer to lead a nine month project to engage disability groups with a view to building stronger relations and understanding how LCC's policies on cycling (especially infrastructure) could be improved.
- 5.2 Regarding HRC: Terry informed the Board that she and Christian had met the day before the Board meeting (hence the absence of a written report), and gave a verbal update on the HR matters they discussed. She also noted that the two of them would be substantially reworking the Equality, Diversity & Inclusion Plan.

6. Finance

- 6.1 Simon reported that he was pleased to once again be able to adopt a very positive note about LCC's finances. He observed that, when Covid-19 hit, we struck a sensible balance – essentially keeping a tight hold of costs/phasing expenditure but otherwise pursuing Business-as-Usual – and held our nerve. The following 5 months have been very encouraging, with a significant surplus forecast against a budget deficit at financial year end. Income is up in all areas, and the postponed 2% "cost of living" uplift for all staff has been released by the Business Committee. Pleasingly, we have also been able to increase staffing and staff time in the Campaigns Team.

- 6.2 He added that we now have some headroom in the forecast and can schedule some extra spending beyond the increase in staffing (above), while still growing the reserve towards target and having some contingency in hand. Ashok is identifying where/how best to spend the money.
- 6.3 Simon concluded by thanking all the staff, and Terry thanked him, James and the rest of the Business Committee for the clarity of their oversight of LCC's finances.

7. Staff Welfare

- 7.1 The Board noted with concern that staff, especially the Campaigns Team, have been overstretched for some time, particularly due to the demands of campaigning around the Mayor's Streetspace plan. Ashok informed the Board that he was monitoring the situation, and that the extension of capacity in the Campaigns Team (item 6.1 above), as well as the release of the 2% pay uplift (6.1) would ameliorate this and help keep morale high.
- 7.2 Trustees agreed that staff welfare is of paramount importance. Ashok said he would remind staff that Sarah remains available for confidential discussions about their wellbeing.

8. Key Priorities for 2020-2021

- 8.1 Megan presented the Policy Forum's assessment of the Key Priorities that have been set for the organisation for this financial year. The Board agreed that the Policy Forum's suggestions on tactics and capacity-building to help meet the campaigning priorities were very useful and should be tabled at C&AM.
Action: Aidan and Megan to table the PF assessment at the next meeting of C&AM.
- 8.2 Megan said she would now ask the Policy Forum to consider the policy development implications of relevant Key Priorities, and establish the order of importance of each new piece of policy work (if any).

9. Geographical Balance of LCC's Campaigning

- 9.1 Megan presented the Policy Forum's confidential paper on this subject, and the Board discussed the balance between focussing campaigning on where positive mayoral and borough initiatives offer the greatest opportunities for success, and building capacity elsewhere to improve buy-in by other boroughs that are doing less for cycling (or disinclined to do anything at all).
- 9.2 The Board agreed that we need better data on the nature of LCC's membership, borough-by-borough, as well as on the health and modus operandi of LCC groups.

10. Staff Report

- 10.1 Noted.

11. AOB

- 11.1 None.

The meeting was closed.