

# LONDON CYCLING CAMPAIGN

## Minutes of the Board Meeting on Monday 24<sup>th</sup> August 2020 (held by email)

**Present:** Aidan Chisholm, Simon Clark (Treasurer), Amy Foster (Vice-Chair), James Heath, Stuart Kightley, Eilidh Murray, Terry Patterson (Chair), Megan Sharkey, Matt Sparkes, Sarah Strong, Christian Wolmar

**Apologies:** Pearl Ahrens

**In attendance:** Ashok Sinha (CEO)

### 1. Advice received on holding a virtual AGM

- 1.1 The Board *noted* its previous decision to hold a virtual AGM in October, due to Covid-19 social distancing requirements, but subject to further advice regarding the permissibility of doing so.
- 1.2 Ashok informed the Board that he had subsequently contacted the Charity Commission to ask if the Board is permitted to temporarily suspend LCC's AGM Standing Orders and replace them with rules more suitable for holding an online AGM.
- 1.3 The Board *noted* that the Commission's advice was that suspending AGM Standing Orders a "matter for the trustees", provided its published guidance on recording the decision was followed.

### 2. Temporary Suspension of AGM Standing Orders

- 2.1 The Board **resolved** to suspend LCC's AGM Standing Orders until the first formal notice is posted regarding the 2021 AGM, at which point they will be reinstated.
- 2.2 This necessarily includes the suspension of the rights of members to speak at the AGM or table motions, except according to the new rules laid out in section 3 (below).

### 3. Voting in the Board Election

- 3.1 According to the provisions of Article 29.1 of LCC's Articles of Association the Board **resolved** that voting in the 2020 Board Election shall be by electronic means prior to the AGM only.

### 4. Rules for the 2020 LCC AGM

The Board **resolved** that:

- 4.1 The Chair of the Board shall Chair the AGM
- 4.2 The Chair shall determine the Agenda, taking into account the provisions of Section 5 below.
- 4.3 The Chair shall have absolute discretion in inviting people to speak at the AGM, and for how long.
- 4.4 The Chair's ruling shall be final in all matters.

### 5. Business of the 2020 LCC AGM

- 5.1 Trustees *noted* that staff are planning to hold a virtual Campaigners' Conference in October, in the form of two hour sessions on dates to be finalised.
- 5.2 Trustees *agreed* that all campaigning and policy matters should be aired at that conference and that the AGM should be strictly limited to necessary formal business.
- 5.3 The Board *agreed* that the formal business to be conducted at the AGM shall be to:
  - Receive the Reports of the Chair, Treasurer and CEO
  - Approve the Audited Accounts
  - Approve the appointment of auditors for 2020-2021
  - Announce the result of the 2020 Board Election
- 5.4 Trustees also *agreed* that the Chair's, Treasurer's and CEO's reports should be published online in advance of the AGM, alongside (as normal) the Annual Accounts & Trustees' Report and the proposed appointment of auditors for 2020-2021; and that members would be invited to email questions/comments on these in advance.