

LONDON CYCLING CAMPAIGN

Board Meeting, 17th October 2015

Coin Street Neighbourhood Centre, 108 Stamford Street, London SE1 9NH

MINUTES

Present: Rachel Aldred, Mustafa Arif, George Coulouris, Alex Dillistone, Ann Kenrick (Chair), Tony Leven (Treasurer), Gareth Redmond, Terry Patterson

Apologies: None

Not present: Hannah Roberts

Minutes: Mustafa

In attendance: Ashok Sinha (from item 2)

1. Nature of Business

- 1.1 Ann welcomed new trustee Terry Patterson, and returning trustee Rachel Aldred, to the Board. She congratulated them on their election.
- 1.2 The other members of the Board congratulated Ann on her re-election.
- 1.3 Ann reminded trustees that the primary purpose of this short Board meeting is to elect the officers of the Board and reconstitute the main committees; and that a full business meeting will be held early in November.
- 1.4 The outgoing Board subcommittee chairs reminded the meeting of the remits of those committees.

2. Election of Officers

- 2.1 **Ashok** (as Company Secretary) took the chair for the election of the Chair of the Board. Mustafa nominated **Ann**, and Ann nominated **Mustafa** for this office.
- 2.2 Both nominees made brief statements and **Ann** (with 7 votes to Mustafa's 1, with 1 abstention) was elected.
- 2.2 Ann took the Chair, nominating Tony Levene as Treasurer and Mustafa as Vice-Chair. **Tony** and **Mustafa** were elected as Treasurer and Vice-Chair by acclamation.

3. Election of Committee Chairs

- 3.1 Ann noted that The Finance & Admin Committee (FAC) is automatically chaired by the Treasurer (**Tony**); the Chairs of the following committees were then proposed by **Ann** and elected by acclamation:

Campaigns & Active Membership (C&AM): **Mustafa**
 Policy Forum: **Rachel**
 Income Generation Committee (IGC): **Daniel**
 Human Resources Committee (HRC): **Gareth**

3.2 **Ashok** noted that the IT Working Group that was set up by the Board last year, having delivered its report, was now largely dormant (a situation exacerbated by staff changes); its members are spending what time they have available on investigating voluntary solutions to some of the digital platform problems were are facing.

4. Committee Membership

4.1 **Gareth** put himself forward to take the second seat that the Board formally has at the Policy Forum. He was elected by acclamation.

4.2 The following agreed to serve on the other committees:

- C&AM: **Rachel, Terry**
- Policy Forum: -
- FAC: **Alex**
- IGC: **Ann, Alex**

6. Future Meeting Dates

6.1 **Ashok** noted that the original plan had been to circulate a proposed Board meeting schedule on Monday 19th October, i.e. ahead of the original date of the new Board’s first meeting (22nd October), and that this schedule had not yet been drafted; the Board asked him to send round a “Doodle Poll” to set the future meeting dates.

6.2 The Board gave its consent for these dates to follow the pattern of the previous Board year, i.e. a meeting in November, an Awayday in January, a first-pass at the 2016/17 budget in February, final budget approval in March, and further meetings in July and September.

Action: Ashok to canvass trustees’ availabilities for future meetings and finalise the dates.

7. Co-options to the Board

7.1 This item was deferred to the next (i.e. full business) meeting of the Board, at which point trustees would determine the particular, skills, experience and other attribute gaps on the Board that they would seek to fill via co-options.

PAPERS NOTED

None

Signed as a true and accurate record by:

(Chair).....

On.....