

## LONDON CYCLING CAMPAIGN

### Board Meeting, 17<sup>th</sup> March 2014

LCC Office, 2 Newhams Row, London SE1 3UZ

#### ACTIONS SUMMARY

Action	Who?	Item	Board Date	Status
Circulate a write-up of the key findings from the Trustee Elections 2013 survey	Mel	1.2	3 <sup>rd</sup> Feb	Carried over for action by next meeting
Circulate the finalised Trustee Election process for this year	Mel	1.2	3 <sup>rd</sup> Feb	Carried over for action by next meeting
Convene a Trustee Election Team	Mel	1.2	3 <sup>rd</sup> Feb	Carried over for action by next meeting
Define the priority skills and attributes list needed by the 2014/15 Board	Ann & Ashok	1.2	3 <sup>rd</sup> Feb	Carried over for action by next meeting
Draft a 'working culture' and 'code of conduct' paper covering committees	Mustafa	1.2	3 <sup>rd</sup> Feb	Carried over, with Mustafa to bring a draft to the next Board.

#### MINUTES

**Present:** Rachel Aldred, Mustafa Arif (chairing the meeting), Daniel Barnes, Suzanne Fogg, Mel Grech (by phone), Tony Levene (Treasurer), David Love, Oliver Schick, Claire Wren

**Apologies:** Ann Kenrick (Chair)

**In attendance:** Ashok Sinha

#### 1. Minutes of the 3<sup>rd</sup> February 2014 Meeting (Accuracy & Matters Arising)

- 1.1 The minutes were approved with no amendments.
- 1.2 Items 3.1 (Trustee Elections survey), 3.2 (Trustee Elections process 2014), 3.3 (Trustee Elections team), 3.4 (Board skills and attributes needs), and 6.1 (Code of Conduct for committees) were carried over.
- 1.3 David explained that, in order to ensure that TfL's full support for the Open Streets event was ratified based on the latter's preferred/reduced format, the date of the event has been pushed back to 6<sup>th</sup> September; Ashok reported that Southwark Cyclists had been being engaged (ongoing).

#### MATTERS FOR DECISION

#### 2. 2014/2015 Budget

- 2.1 Tony presented the draft budget, explaining that the first full draft by staff had gone to the January FAC where it had been examined line by line and some changes made; the final draft was ratified by the March FAC with all said changes incorporated, plus a cost-of-living increase in staff salaries of 1% included (as recommended by the February HRC).

- 3.2 David asked whether there was scope to be even more ambitious in our income generation plans; Ashok agreed, adding that, as this budget needs to generate ~£60k more in net income than in the current financial year (due to various known factors that he explained), then the first task was to close this gap without making cuts (efficiencies aside). He joined David in being mildly optimistic that even more net income than described in the draft budget might in fact be raised.
- 3.3 The Board **approved** the 2014/15 budget.

#### **4. Barts. Charity's Safe Cycling Appeal**

- 4.1 Dan circulated a request from the above Charitable Trust that LCC provide support for their current appeal. The core of their project is to help fund research into interventions that would reduce the death and long term injury rates amongst cyclist arising from collisions with motor vehicles. This would include but not be limited to medical interventions (and the Board believed this might involve some promotion of mandatory helmet laws).
- 4.2 The Board agreed that whilst the project is worthwhile and that it wishes it well, formal support from LCC would not fit in with our strategic objectives and would potentially detract from our current operational priorities (e.g. Space for Cycling). The Board **agreed** not to endorse this appeal.

#### **PAPERS NOTED**

- a. Management Accounts - Jan. 2014
- b. FAC minutes – 3<sup>rd</sup> March.
- c. C&AM Minutes – 27<sup>th</sup> Feb.
- d. Policy Forum Minutes (Inclusive Cycling meeting) - 12<sup>th</sup> Feb.
- e. IGC Minutes – 24<sup>th</sup> Feb.
- f. HRC Minutes – 21<sup>st</sup> Feb.
- g. Staff Report – March 2014