

Minutes of the AGM of London Cycling Campaign held at City Hall on Tuesday 16 October 2007

Present: For a list of those present, please refer to the register taken on the night

Apologies: Gwen Bondi, Roger Stocker, Sarah Flood

The Chair (Ian Callaghan) introduced the AGM, welcoming everyone to the meeting and identifying the people sat at the table – himself, the Chief Executive of LCC Koy Thomson, the company secretary Andy Cawdell and Kim Bailey taking the minutes.

The Chair introduced Koy Thomson, recently appointed as Chief Executive to replace Simon Brammer, who had gone on a world tour. Simon would be missed but the Trustees had every confidence that Koy would lead LCC into formulating and delivering a new strategy.

The Company Secretary, Andy Cawdell, advised that there had been 11 postal votes and 11 proxies received.

The Chair thanked those Board members who had resigned from the Board, Stephen Bearpark whose new job had made it impossible for him to continue as Treasurer of LCC and Suzanne Jansen who had decided after more than 20 years service to retire from LCC and devote her time to other interests. Suzanne was presented with a bouquet of flowers and a book as tokens of thanks for all her hard work for LCC.

Elections to the Board

Andy Cawdell advised that there were fewer nominations by the deadline than places available on the Board and that therefore there was no contested election and he notified that the following had been elected or re-elected to serve on the Board of LCC for a further term of two years

Ian Callaghan
Theresa Hoenig
Jon Hoare
David Love

There was one place left to fill and he would be pleased to take nominations from the floor to fill the vacancy

Barry Mason proposed Ann Kenrick from Southwark cyclists and Alastair Hanton seconded the proposal. Ann spoke in support of her nomination providing details of her experience and background (CEO of a small charity and an passion for family and young people's cycling issues) that she brings to the Board.

There being no other nominations, Ann was declared elected to the Board.

The Chair congratulated Ann on her election to the Board.

Minutes of the previous Meeting

The minutes of the 2006 AGM were approved as a correct record of that meeting proposed by Jon Hoare and seconded by Ruth Chapple, the motion passed by a simple majority vote without a count

Board Committee and Staff Reports

Ian Callaghan introduced the written Chair's report and placed it within the context of the upheaval to LCC of losing both the Chief Executive and the Marketing Manager at the same time, just before the major cycling events of the year, Tour de France and Freewheel. Ian thanked the staff team and the Board for coping over a very difficult time of transition and for successful delivery at these events. He outlined the work done so far on developing the new strategy and thanked all those members and Trustees that had taken part in the open space meetings for participating and contributing their ideas to the new strategy.

Finance Report

Andy Cawdell, the Acting Treasurer, presented the Finance Report, highlighting the results to December 2006, forecasts to December 2007 and gave an explanation in respect of the proposal to change the accounting date to 31 March.

Campaigns Report

Oliver Schick, Chair of the Campaigns Committee, presented the Campaigns Report. He highlighted that LCC was in some respects reaping the benefits of previous campaigning which presented its own new challenges. He explained the campaigning structure of LCC from the Campaigns Committee, various specialist working groups and outlined the current thrust of campaigning being the manifesto of cycling policies for the mayoral elections. He ended with an appeal for more people to volunteer to participate in the formal campaigning work of LCC.

Staff Report

The Chief Executive, Koy Thomson, presented the staff report and picked out the highlights of a successful year given the inevitable disruption caused by losing half the management team within a month of each other.

Koy urged support for the Sustrans Connect 2 Project in the people's landmark lottery competition

Jon Hoare gave a brief outline of the strategy process.

Questions and Discussion

There was a question to explain the difference between a restricted and unrestricted fund that was explained as

- a restricted fund is a sum of money given for a particular project or undertaking and must be spent on that project or undertaking and cannot be spent on anything else
- unrestricted funds were the funds available to the charity to allocate as the trustees should decide in furtherance of the objects of the charity.

David Garfield of Havering proposed a vote of thanks to Suzy Morrow for her work in campaigning

Ralph Smyth of city cyclists advised of two campaigning items – the Thames Gateway Bridge and Eurostar.

He advised that City Cyclists and Camden Cyclists were organising a joint demonstration at the new Eurostar terminal at St Pancras on 14 November to highlight the reduction in cycling parking at the station and to improve the carriage of cyclists on Eurostar trains and urged everyone to turn up and support the demonstration.

There was some discussion on LCN+ with the result that there should be more campaigning around the LCN+

There was short inconclusive discussion around campaigning styles adopted by LCC in the past and what was required for the future. Oliver Schick, as chair of Campaigns, undertook to take these views into account in future campaigning strategies

Motions

The meeting approved motion 1, Approval of Accounts by a simple majority and no count (proposed by Andy Cawdell and seconded by Ruth Chapple)

The meeting approved the motion (number 2) to appoint RSM Bentley Jennison as auditors (proposed by Andy Cawdell and seconded by Ruth Chapple)

The meeting approved Motion 3 to amend the constitution clause 4.2 (a) from “any individual aged 18 or over” to “any individual” by a simple majority vote without a count (proposed by Andy Cawdell and seconded by Ruth Chapple)

The Meeting approved Motion 4 to insert an additional sub-clause 4.2 (c) to be inserted into the constitution; such clause to read “The Board may approve any other form or class of membership consistent with the aims and objectives of LCC and subject to the same conditions as individual members at 2.4 (a)” by a simple majority vote without a count (proposed by Andy Cawdell and seconded by Ruth Chapple)

Any Other Urgent Business

Ralph Smyth (proposer) brought to the meeting a proposal that LCC should look into and oppose the lobby by the minicabs association for minicabs to be able to park on the red route clearway. Oliver Schick seconded this proposal. It was passed by a majority vote with 2 against and 5 abstentions.

Their being no further business the Chair thanked everyone for their attendance and patience. He thanked existing Board members for their work this year and welcomed the new Board members and advised that they would be going for drinks to the Bridge Lounge on Tooley Street and all were welcome.

MOTIONS

Motion 1 – Approval of Accounts

That the report and accounts for 2006, as presented to the meeting, be approved and adopted. Proposed by Andy Cawdell, seconded by Ruth Chapple

Motion 2 – Appointment of Auditors

That RSM Bentley Jennison be appointed as auditors for the financial year ending 31 March 2008. Proposed by Andy Cawdell, seconded by Ruth Chapple.

Motion 3 – Amendment to clause 4.2 (a) of the Articles of Association

It is proposed that the wording in clause 4.2 (a) be amended from “any individual over 18” to “any individual”. This clause would, if approved, then read

(a) Any individual whom the Board decides to admit to membership and who provides to the Company such information for the time being required by the Board to be supplied by prospective members and who pays to the Company any subscription for the time being prescribed by the board for the class of membership in question and applicable to the person in question

Motion 4 – Insertion of clause 4.2 (c) to the Articles of Association

It is proposed that an additional sub-clause 4.2 (c) be inserted to the constitution and this sub-clause, if approved, will read

“The Board may approve any other form or class of membership consistent with the aims and objectives of LCC and subject to the same conditions as individual members at 2.4 (a)”

AGENDA FOR THE EVENING

- 5.30pm Venue opens and registration starts
- 6.00-6.45pm **Ken Livingstone**
- 6.45-7.30pm **LCC Annual Cycling Awards**
- 7.30-8.00pm **Refreshments**
- 8.00-9.00pm **AGM - see agenda below**

AGM Agenda (Business)

- a) Introduction
- b) Apologies for absence
- c) Minutes of the previous year's AGM* and matters arising
- d) Questions on Board & Committee reports
- e) Staff report & questions
- f) Approval of Accounts
- g) Appointment of auditors
- h) Elections of Board members
- i) Motions
- j) Any other URGENT business