

## **Minutes of the AGM of London Cycling Campaign held at City Hall on Wednesday 22 November 2006**

For a list of those present, please refer to the register taken on the night

The Chair (Ashok Sinha) introduced the AGM, welcoming everyone to the meeting and identifying the people sat at the table – himself, the Director of LCC Simon Brammer, the company secretary Andy Cawdell and Kim Bailey taking the minutes.

The following gave apologies for absence – Zoe Williams, Susan Casey, Zoe Macalpine, Ben Crowley, Crispin Truman, Roger Stocker, Mel Allwood, Gwen Cook

The Chair explained postal voting and the voting system to be used for the evening.

The Chair presented the motion amending the standing orders in order that they could be used for the meeting. The motion was passed.

### **Board Elections**

Each candidate spoke for a minute before members voted on a ballot paper. The ballot papers were collected to be counted and the results declared at the end of the meeting

The minutes of the 2005 AGM were approved as a correct record of that meeting

### **Board Committee and Staff Reports**

With the agreement of the meeting, the Chair's, company secretary's and Campaigns reports were taken as read.

### Finance Report

David Brodie, the Treasurer, presented the Finance Report

Charitable Registration for LCC will lead to some accounting changes, most notably the winding up of LCT.

The Treasurer gave a brief summary of the financial results, highlighting an increase in reserve levels towards the target agreed by the board. He thanked Alison Macafferty, the previous Finance Manager for all her hard work and

thanked Simon for all his involvement with and support of the finance function and the Finance Committee.

### Staff Report

The Director, Simon Brammer, presented the staff report.

There were various questions relating to types of campaigns to come as well as on the activities covered by the report that were all answered by the Director.

### **Motions**

The meeting approved motion 1, Approval of Accounts and the Board agreed to determine whether the auditors had a cycle friendly policy.

The meeting approved the motion (number 2) to appoint Fishers as auditors after discussion on the policy of reappointing auditors, the use of auditing standards and money laundering controls.

Motion 3 The motion on LCC Policy on the use of cycling facilities was put to the meeting for discussion and vote. After some discussion, the vote recorded was

For 99  
Against 1  
Abstain 2

Therefore the motion was passed by the meeting.

Motion 4 The motion on LCC Policy on standard of cycling facilities was put to the meeting for discussion and vote. After some discussion, the vote recorded was

For 87  
Against 6  
Abstain 6

Therefore the motion was passed by the meeting.

Motion 5 The motion on replacing clause 10.1 of the articles of association was put to the meeting for discussion and vote. After some discussion, the vote recorded was

For 77  
Against 4

Abstain 12

Therefore the motion was passed by the meeting

The amendment to the motion (to remove the first paragraph) was voted on

For 95

Against 0

Abstain 5

Therefore the amendment was passed by the meeting

Motion 7 The amended motion on Goal 2012 was put to the meeting for discussion and vote. After some discussion, the vote recorded was

For 86

Against 3

Abstain 7

Therefore the motion was passed by the meeting

### **Election to the Board**

The results of the election to the Board were announced, as follows

Sally Adams

Alastair Hanton

Andy Cawdell

Ruth Chapple

Sarah Flood

Oliver Schick

Stephen Bearpark

The Chair thanked everyone for their attendance and patience. He thanked the panel members who had taken part in the discussion and congratulated all the winners of the London Cycle Awards.

## Agenda for AGM Evening

|               |  |
|---------------|--|
| 6pm           | Registration opens (incl. Area for LCC subscriptions, merchandise etc) |
| 6.25          | All to seats   |
| <b>6.30pm</b> | <b>LCC Awards – open to all</b>  |
| 7.00pm        | Awards end   |
| <b>7.05pm</b> | <b>Panel / Questions / Vote</b>  |
| 7.45pm        | Ends   |
| <b>7.45pm</b> | <b>Refreshments</b>  |
| 7.55          | Registration for AGM attendees   |
| 8.00pm        | All to seats   |
|               | <b>AGM – (10 candidates for 5 places)</b>                              |
| 8.05pm        | Intro (timetable, Chairs/panel/staff)                                  |
|               | Motion re Standing Orders  |
|               | Elections to the Board (10 candidates for 7 places)                    |
|               | Apologies for absence  |
|               | Minutes of AGM 05  |
|               | Questions on Board and Committee reports                               |
|               | Director's presentation  |
|               | Questions on Staff report  |
|               | Approval of Accounts and Appointment of Auditors                       |
|               | Motions  |
| 9.17pm        | End (thanks to all)  |

## AGM nominations

| <b>Candidate</b>      | <b>Proposer</b>     | <b>Seconder</b> | <b>Candidate Statement</b>  |
|-----------------------|---------------------|-----------------|---|
| <b>Sally Adams</b>    | Michael Bryan-Brown | Kate Handforth  | I am keen to support the LCC in its vital role as the voice of cycling in London seeking to promote and transform transport in our city. Having cycled throughout my life and, as a non-driver using public transport, I understand travelling in London from a user's perspective. As a lawyer experienced in dealing with Government I have expertise to support the LCC in addressing it's legal obligations and in influencing development of cycling policy. |
| <b>Theresa Hoenig</b> | Crispin Truman      | Kim Bailey      | As Deputy Principal of an adult college I have developed skills in leadership, management and strategic planning. Cycling is how I get to work every day, crossing London – a key part of my life. I wholeheartedly support LCC's vision of making London a world class cycling city. I am particularly interested in taking the role of vice-chair and would welcome this opportunity to use my expertise to contribute to LCC's work.                           |
| <b>Andy Cawdell</b>   | Sophie Cutter       | Ben Crowley     | I have been involved with LCC since 1977/80. I am committed to increasing the numbers of cyclists on London's roads and to improving the quality of cycling. I wish to continue as a board member and Company Secretary as I am an expert in charity law, strategy, fundraising, finance and ICT of 30 years standing in order to support fundraising, particularly in securing core funds and hence the long term future of LCC. .                               |

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| <b>Jon Hoare</b>       | Michael Duncan | Darren Tierney | I am a highly motivated senior manager with a strong background in strategic policy development and implementation. I am also fanatical about cycling. I have a proven ability to think strategically, exercise good judgement and think creatively – qualities which I believe would enable me to make a significant contribution to the work of the board and help to drive forward the success of the London Cycling Campaign   |
| <b>Alastair Hanton</b> | Barry Mason    | Ann Warren     | <p>I am a lifelong London cyclist. My main activities in LCC:</p> <p>London Cyclists Trust (led on widening charitable objects)<br/> Leading role in the campaign group on lorries and cycles, after lorries killed friends<br/> Initiated the reinvigoration some years ago of an almost defunct LCC branch in Southwark<br/> Current Southwark Cyclist activist, especially on CRISP's etc</p> <p>If elected, I would focus on campaigning, governance and fostering good relations with pedestrians</p> |
| <b>Sarah Flood</b>     | Claire Glossop | Richard Piper  | I'm a lifelong cyclist with ten years experience of cycling in London. I have a strong charity finance background, four years managing the finances at Green Alliance and now at NCVO's sustainable funding project supporting organisations in diversifying   |

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|                         |               |                | their funding base from donations and grants through to trading and contracting. I'd like the chance to use my skills to help LCC to bring benefits to individuals, London and the environment through cycling.   |
| <b>Stephen Bearpark</b> | David Brodie  | Shirley Leach  | I am a chartered accountant with many years experience of strategy and financial management. I have been a member of the Finance and Admin Sub-committee during the last year and am prepared to be Treasurer if elected  |
| <b>Oliver Schick</b>    | Richard Lewis | Trevor Parsons | I've been an LCC activist for seven years and coordinated the Hackney group for some of those. I've also been active on the Campaigns Committee and my role on the Board since I joined it two years ago has been as chair of the Local Groups Forum. I'm keen to continue helping to develop the local groups and to campaign. My other interests are in membership and volunteer development  |
| <b>Ruth Chapple</b>     | Susie Morrow  | Philip Loy     | As finance manager, director and company secretary of Cycle Training UK, I've been deeply involved in the development of one of London's foremost cycling organisations, gaining a solid grounding in business finance and corporate governance principles. Having been Croydon Cycling Campaign's coordinator I know LCC's development needs these skills to create clear lines of communication so we can all work closely together to make London a world class cycling city |
| <b>Ben Tansley</b>      | Clare Neely   | Brenda Puech   | LCC has 10,000 members; let's have campaigns we can all join and 33 active local  |

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|  |  |  | <p>groups setting the agenda in their boroughs.</p> <p>I'm treasurer of the revitalized Brent Cyclists; I've been an LCC office volunteer.</p> <p>Professionally, I work for passionate, activist organisations – Cycle Training UK, FairPensions, previously Free Tibet Campaign, RoadPeace and three years fundraising for LCC.</p> <p>There's never been a time like now for cycling in London.</p> <p>Let's be the London Cycling Campaign.</p> |
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## **MOTIONS**

### **Motion 1 – Approval of Accounts**

That the report and accounts for 2005, as presented to the meeting, be approved and adopted. Proposed by David Brodie, seconded Andy Cawdell.

### **Motion 2 – Appointment of Auditors**

That H W Fisher be reappointed as auditors for the financial year ending 31 December 2006. Proposed by David Brodie, seconded Andy Cawdell.

### **Motion 3 – LCC Policy on use of cycling facilities**

That LCC adopt the following policy statement to improve clarity and consistency within the organisation and its campaigning: The LCC notes an increase in the number and diversity of people cycling on an increasingly wide range of cycles. The LCC believes that people should have the right to make an informed judgment whether to use cycle facilities or the (rest of the) carriageway. It therefore opposes any attempt, whether through the legal system or otherwise, to compel people when cycling to use cycle facilities. Proposed by Ralph Smyth, seconded Richard Lewis.

### **Motion 4 - LCC Policy on standard of cycling facilities**

That LCC adopt the following policy statement to improve clarity and consistency within the organisation and its campaigning: The LCC further believes that substandard cycle facilities can be worse than no facility at all and that the lack of minimum standards is leading to poor quality facilities, some of which are so bad that they are unsuitable for cycling in at all, besides increasing tensions with other roads users who may not understand why people do not wish to cycle in them. Proposed by Ralph Smyth, seconded Richard Lewis.

### **Motion 5 - Replace clause 10.1 of the Articles of Association**

That LCC replace the existing wording of clause 10.1 reinstating part of the previous article from: The Board may call an extraordinary general meeting

whenever they wish. Such a meeting must also be called if not less than ten percent of the members of the Company request it in writing.

To: The Board may call an extraordinary general meeting at any time. An extraordinary general meeting may also be called by not less than 5% of the current membership or 250 members whichever is the larger requesting such a meeting in writing; such request to be sent to the company secretary at the registered office and in such case the costs of the meeting will be borne by the requestors unless a resolution to the contrary is passed at the meeting.

Proposed by Andy Cawdell, seconded David Brodie.

**Motion 6 - Use updated standing orders at AGM**

The Board proposes amendments to the standing orders to adjust them as the newly adopted governing instrument for LCC now covers some areas in the existing standing orders and copies of the amended version can be obtained from Andy Cawdell, Company Secretary, after 30 September 2006.

That LCC adopt the amended standing orders drafted by the company secretary with immediate effect; such standing orders to apply to this meeting.

Proposed by Andy Cawdell, seconded David Brodie.

**Motion 7 - GOAL 2012**

Southwark Cyclists and Newham Cyclists ask the LCC Board to re-examine their position regarding Sustrans' inspirational GOAL 2012 proposals.

That the Board work with Sustrans to ensure the best possible implementation of that vision in the best interests of cycling in London and in furtherance of LCC's vision of a world-class cycling city.

Proposed by Barry Mason, seconded Bernard Mc Donnell.