



London can be a world class cycling city

## **Draft Minutes of the 2005 Annual General Meeting of London Cycling Campaign**

2nd November 2005

Kings College, Franklin Wilkins Building 150 Stamford Street SE1

To be approved at the 2006 AGM

### **1. Present:**

Members

C Ashby, C Browne, G Cook, C Crankshaw, A Dines, R Evans, M Grahn, D Love, A Limbrick, C Neely, F Parker, B Puech, J Rickard, B Tansley, D Senior, R Smythe, C Wing, C Morgan, B Mason, G Calafato, J Keenan, S Collins, C Walters, C Gray. K O'Sullivan, M Doherty, R Lewis, P Dunn, R Geffen, J Griffiths, Alix Stredwick, A Hanton, P Snell, R Stocker, G Jones, B Peacock, N Harvey, H Morgan, M Farrugia, S Garner, D Halliday

#### **1.1 Staff**

S Brammer, F Chaloner, B Crowley, S Cutter, L Davies, S Leach, P Loy, G Fyfe Jamieson, T Bogdanowicz, A McCafferty

#### **1.2 Board**

D Brodie, I Callahan, Z Macalpine, O Schick, A Sinha

### **2. Introductions**

2.1 The Chair, Zoe Macalpine welcomed all delegates to the AGM and thanked them for their attendance.

### **3. Apologies**

Apologies were received from Clare Sephton, Frances Hoy and Suzanne Jansen.

### **4. Minutes of the 2004 AGM**

Accuracy: Agreed as accurate record.

Matter arising: No matters were arising

Proposal: That this AGM approves the minutes of the previous AGM

Proposer: Richard Evans, Seconded: Hugh Morgan

### **5. Management Committee Reports** (Go to the downloads section on the [AGM 2005 reports page](#) for full written transcripts)

#### **5.1 Chair's report:**

The chair welcomed the news that there had been a 60% increase in cycling since 2000 and thanked everyone at the LCC who contributed: staff, volunteers and the Board. She highlighted the areas of success throughout 2005, particularly the work of the Local Groups in improving the development of LCN+, the spectacular 'Profit Cycle' conference put on by the campaigns team, and attaining a record 9,500 members.

She also marked the importance of the Community Cycling Project in supporting and linking under-represented cycling groups, and highlighted what a fantastic opportunity the 2012 Olympics was for cycling.

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## **5.1 Campaigns Co-ordination Subcommittee Chair's report**

The Campaigns co-ordination subcommittee chair remarked that as a result of the massive increase in cycling, 2005 would be remembered as the year that cycling made its mark in London.

For their outstanding achievements of 2005 he highlighted the 'Profit Cycle' conference, the commitment to cycling provision by the London Olympics committee, various lobbying and partnership initiatives around important issues such as Canals, bike removal legislation, Blackfriars Bridge and bicycle theft.

He praised the achievements of the Local Groups, including the many hundreds of events they put on and attendance of the route assessment (CRISP) work for LCN+. He also reported that two new Local groups had been revitalised.

Finally he thanked all staff and volunteers for their hard work in making 2005 the exceptional year that it was.

### **5.2.1 Questions:**

Ralph Smyth: What is being done to address the disparity between the high proportion of accidents happening in the City of London and Westminster and the relatively low LCC representation in those areas?

Claire Neely: There isn't the ground swell of members in these areas. Need to focus on engaging with TfL on major routes with go through surrounding boroughs and City of London and Westminster.

Alistair Hanton: Success of HGV groups show how engaging with TfL can work. Real changes have been made and cyclists are safer as a result.

Caroline Morgan: Need more MP's on bikes. It would serve as the most effective way of getting key issues across.

Ralf Smith: The ongoing situation with TfL over Blackfriars Bridge shows that LCC is spending too much time engaging with beaurocrats. We need to stand up in public and stop wasting time.

Simon Brammer: It needs to be a 2 pronged approach. We share your frustrations but we have to maintain strategic and senior relationships. Key is to both influence internally and express concerns externally. Progress is being made on Blackfriars. LCC is doing huge amounts of campaigning work on many fronts. LCC has limited resources and we need to make sure that we prioritise effectively. There are issues that need to be addressed in relation to central London.

Ian Callahan: TfL had been forced back to the drawing board on Blackfriars, so LCC input has made a difference. It is a bit of a test case. It may be that there are alternate means.

Ashok Sinha: LCC has done lots of work being the scenes that is resulting in changes but more areas could be improved. A good way to move forward from here is through stimulating more activity in the membership which is a priority for 2006.

Richard Lewis: Do we need more of a centralised campaigning resource. Members may not live in Central London but they almost certainly travel through it.

Ian Callahan: Point taken, but there are always many more things we could be campaigning on. Welcome volunteers to take Central London working group forward.

Zoe Macalpine: LCC now asked to contribute to a vast number of cycling issues. We need to be careful about resources.

Richard Lewis: Do all these points indicate the need for LCC to employ a technical officer?

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Zoe Macalpine. Key priority at the moment is to stabilise income. Once this is achieved we can take a serious look.

Steve Collins: Because peripheral boroughs are populated by Central London users, it is up to them to come together.

### **5.3 Treasurer's report:**

He stated that steady growth over 2004 reflects the hard work of head office, local groups and the Finance and Admin Subcommittee and reported that the strategy to broaden income base by raising money from all sectors was beginning to show real benefit.

LCC has submitted an application to the Charity Commission to become a charity and so far the application has received a positive response. Will need an extraordinary general meeting should the application be approved by the Charity Commission.

#### **5.3.1 Questions:**

Hugh Morgan: Why do we need such large reserves?

David Brodie: It acts as a cushion to cover any failing of income streams.

### **5.4 Company Secretary's report:**

Andy Cawdell reported that he has nothing to add to his written report as submitted.

#### **5.4.1 Questions:** No questions

### **5.5 Staff report**

The staff report was presented by LCC director Simon Brammer. He provided an overview of the outstanding achievements of LCC staff and volunteers in 2005. In particular he drew attention to the Community Cycling Project, the Profit Cycle conference, the increased levels of membership, the local group activities, the website and the early stages of the Workplace Cycling project.

He went on to outline LCC's priorities for 2006.

## **6 Ballots**

6.1 20 valid postal ballots received. 19 votes for all 3, 1 vote for motion only and abstaining on other 2

### **6.2 Annual Accounts**

*Proposal: This AGM resolves to approve the accounts for the year ended 31<sup>st</sup> December 2004.*

Proposed: David Brodie

Seconded: Ian Callahan

The proposal was APPROVED unanimously.

### **6.3 Appointment of auditors**

*Proposal: This AGM resolves to appoint H W Fisher as auditors and to authorize the directors to fix the auditor's remuneration.*

Proposed David Brodie

Seconded Ben Crowley

The proposal was APPROVED unanimously

### **6.4 Election of Management Committee**

All board members are standing unopposed therefore no vote is required.

6.4.1 Zoe Macalpine proposed the acceptance of all 6 nominees. This was seconded by Oliver Schick

6.4.2 The elected Board Members are David Brodie, Ian Callahan, Frances Hoy, David Love, Suzanne Jansen and Claire Sephton

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## **7 Motions**

### **7.1 Proposed motion:**

“The LCC Management Committee proposes that, between meetings, the Management Committee can, if needed, make decisions electronically. This will be done by means of a motion for a decision being proposed and seconded electronically by e-mail and voted on by e-mail.”

“Such proceedings would observe the usual procedures of face to face management committee meetings, including the quorum, and notice of meetings with one exception. This is that non-participation electronically will not count against a particular management committee member’s absence count. Such votes will be recorded by the Secretary and minuted and approved at the next face to face meeting.”

### **7.2 Questions**

Barry Mason + Ralph Smyth: Object because a missed vote should mean an absent count.

Tom Bogdanowicz: It is very important that the board are in a position to act swiftly to ratify LCC submissions. For example, the recent London Local Authorities Bill.

Alex Stredwick: It’s important to avoid unnecessary beaurocracy.

Ralph Smyth: Notice of meetings is 14 days so there is no reason for a non-response not to count as an absence. Management Committee should notify if they are away for longer.

Andy Cawdell: Electronic decision making expands out procedures and reduces the need for chairs prerogative. Avoids disenfranchising board members.

Peter Snell: Decisions made electronically will still need to be ratified at the next board meeting so accountability is not compromised.

Ashok Sinha: All that is happening is that, when decisions are needed quickly the whole board can contribute without the need to for a meeting and there is no need to use the chairs prerogative.

7.1.1 Ralf Smyth proposed to amend the motion by deleting the section of the motion suggesting that failure to vote electronically counted as an absent. Seconded by Barry Mason.

Votes for = 6 votes against = 24. Amendment not carried

7.1.2 Zoe Macalpine proposed the motion as originally tabled. Seconded by Brenda Puech.

In favour = 35+ 20 postal votes. Against = 4 Abstain = 6. Motion carried

## **8 Any other urgent business**

No other urgent business

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