

**Draft Minutes of the 2003 Annual General Meeting of London Cycling Campaign held on Saturday 25<sup>th</sup> October 2003 at the London Voluntary Sector Resource Centre, Holloway Road, London N7**

**To be approved by the 2004 AGM**

**1 Present:** Chris ASHBY, Darrel BARNES, A BEINROFT, Tom BOGDANOWICZ, Simon BRAMMER, David BRODIE, Ian CALLAGHAN, Andy CAWDELL, Sian CHARLTON, Richard DENMAN, Alison DINES, Richard EVANS, Duncan EXLEY, Graham FURNESS, Roger GEFFEN, Anthony GILMOUR, David GOULD, John GRIFFITHS, Katie HANSON, Alistair HANTON, Jonathan HEWETT, Frances HOY, R JAMES, JENNINGS, Sue KING, Christopher LAWRENCE, Dean LEIGH, David LOMAS, Philip LOY, Zoe MACALPINE, Keith MACFARLANE, Ian MAGRATH, Barry MASON, Caroline MORGAN, Clare NEELY, Anna ODUSANYA, Jeremy PARKER, Phil PARKER, Trevor PARSONS, Oliver SCHICK, Claire SEOHTON, D SENIOR, Lionel SHAPIRO, Ashok SINHA, Ralph SMYTH, Che SUTHERLAND (minutes), Ben TANSLEY, Matt THOMSON, Crispin TRUMAN, R VINCENT, Geoffrey WHITTINGTON, Colin WING  
Bernard HAWKINS

**2 Introduction**

2.1 The Chair, Crispin Truman, welcomed everyone to the 25<sup>th</sup> Annual General Meeting, and introduced the panel, Claire Sephton (Chair, Staff and Volunteers Subcommittee), Andy Cawdell (Co Secretary), Philip Parker (Treasure and Chair, Finance and Admin Subcommittee), Simon Brammer (Director)

2.2 He also introduced the Management Committee members Matt Thomson, Ashok Sinha and Zoe MacAlpine and the London Cyclists' Trust trustees, , and the staff team: Tom Bogdanowicz, Duncan Exeley, Ben Tansley, Anna Trafford and Che Sutherland and magazine editor Jonathan Hewitt

**3 Apologies**

Apologies had been received from S Jansen, L Everest, S Taylor. Doug Angus and Hilary Samuels

**4 Minutes of 2002 AGM**

4.1 Proposal

4.2 Chris Ashby, Islington, referred to point 5.5.4 regarding antipathy on the Regents Canal, reports relations between Regents Canal Activists and cyclists have improved. He has been attending Friends of the Canal meetings and this has resolved some of the "them and us". Encourages people to be involved in local groups.

Proposed: Matt Thomson          Seconded: Jeremy Parker  
The proposal was APPROVED

**Management Committee Reports**

**5.1 Chair's Report**

5.1.1 Crispin Truman reported on the first year of the new strategy, which saw the LCC working for Londoners as a whole, improving health and well being through increasing cycling and building partnerships with others to achieve LCC aims.

5.1.2 The Management Committee had been concentrating on a number of areas in the last year including the implementation of the strategic plan, developing the role and relationship of the LCC and the LCT, reviewing the legal relationships of the LCC and its borough groups and working with Transport for London to get the best deal for cycling.

5.1.3 The new Director; Simon Brammer has now been in post for over 6 months and has brought a huge amount of expertise into the organization. There had been increasing in campaigning since the new Campaign's Manager; Tom Bogdanowicz had been in post.

## **5.2 Campaigns Report**

5.2.1 Matt Thomson tendered the campaigns report on behalf of Brendan Paddy; highlights being Bike week, which had been a great success with over one third of events nationally run by LCC local groups, The Mayors Cycling Manifesto which had been important in the lead up to local elections and the introduction of the congestion charge bringing cycling up by 30% in inner London.

5.2.2 Campaigning has grown in strength this year with LCC activists being supported by the appointment of Tom Bogdanowicz as Campaigns Manager.

5.2.3 Campaigning initiatives have included promotion of cycling as a positive alternative when the congestion charge was introduced, consultation on the LCN+, the Cycling Action Plan and Cycling Manifesto.

5.2.4 Richard Evans, Merton asked that everyone do all they can to ensure Ken Livingstone is held to the 20mph for all suburban streets commitment. As the National Coordinator for Car Free Day he also expressed disappointment that the GLA did not intend to match the opening up of Paris for CFD. He hoped that LCC would continue to contribute and that there should be a lasting legacy arising from current CFD activities.

5.2.5 Roger Geffen, Southwark, said the Cycling Action plan dropping the target for an increase in cycling by 2010 from 200% to 80% is a betrayal and he hoped the LCC would take this point of view in future.

5.2.6 Ralph Smyth, City Cyclists, pointed out that the Disability Act would be in force by this time next year and he had been in discussion with Camden regarding suing councils where provision of cycle facilities did not meet the requirements of the act. Would LCC be willing to take this forward? Matt Thomson said that it would be up to individual campaigners to take this forward.

Crispin Truman suggested this should go onto the Campaign Group Agenda.

5.2.7 Geoffrey Whittington, Waltham Forest, said that the Junctions Campaign had been rather subdued and while he knew of successful junction changes in Waltham Forest were there other successes elsewhere that had not been publicized.

Matt Thomson answered that while there had been individual successes the Campaign had not attracted the media attention expected.

Oliver Schick, Hackney, pointed out that there was still potential for growth of this campaign and it had indirectly led to the re-launch of CPAG

## **5.3 Staff and Volunteers Report**

5.3.1 Claire Sephton reported on the changes in the staff team and how it was a credit to the organization that it had continued to move forward so successfully during these changes and such a strong staff team had been recruited.

5.3.2 There had been changes in the organizational structure with a move to the joint employment of staff by the LCC and the London Cyclists' Trust. This had led to benefits derived from closer working between the two organizations.

5.3.3 Thanks to Paul Soames, who has resigned due to other commitments after 6 years on the SVS Committee.

## **5.4 Finances**

5.4.1 Philip Parker (Treasurer) tendered the Finances and Admin Report.

5.4.2 This had been a successful year with significant growth in grants, contracts and membership subscriptions.

5.4.3 There had been significant increases in premiums for third party insurance, however overall there was a £40,000 surplus at year end. While it had been positive to have income from the TfL contract this had created a large taxable income.

5.4.4 Ralph Smyth, City Cyclists, asked how the LCC intended to manage future taxable income?

Philip Parker explained that incoming funds would be managed across the organization using the Trust to fund posts where possible, as had been done for the Information Assistant.

In response to a question by Dean Leigh, Islington, Philip Parker gave the figures for membership income for this year: 190, 000 and last year: 170,000. Membership is currently at it's highest ever and looks to be going up. It should be kept in mind that Third Party costs are a large proportion of membership costs.

Barry Mason, Southwark asked if now that subscription had gone up, would the Borough Group contribution also go up. Tom Bogdanowicz replied that subscription had gone up in relation to the rise in third party insurance. Barry Mason then asked if the Borough Group contribution be looked at again.

5.4.7 In response to a question from Sian Charlton, Croydon, Philip Parker said that now maps were no longer being sold general sales were no longer envisaged.

## **5.5 Company Secretary Report**

5.5.1 Andy Cawdell tendered the Company Secretary's report, with thanks to Phil Parker, Alison McCafferty and Sue King.

5.5.2 A key task has been looking at the relationship between LCC and the Borough Groups, and it is envisaged there will be changes in the next 12 months.

5.5.3 In response to a question raised by Richard Evans, Merton, Andy Cawdell clarified that there were 6 trustees.

Claire Sephton added that all staff members had joint contracts with LCC and LCT and the Human Resources Committee and procedures were the same for both.

5.5.4 In reply to a question from Colin Wing, Westminster, Philip Parker explained that both LCC and LCT finances had been included on the report so members would be able to see the financial status of both organizations.

## **5.6 Staff Report**

5.6.1 Simon Brammer tendered the staff report on behalf of the staff team.

5.6.2 Some of the highlights of the year had been receiving funding for a number of new posts, including the Information Assistant, a Borough Group Officer and a Community Cycling Officer, the downside being loss of staff at the end of their contracts.

5.6.3 Other highlights had been the most successful Bike Week yet, the CCN/LCC conference and the commitment from Ken Livingston to 20 mile per hour speed limits.

5.6.4 Matt Thomson asked how many volunteers were currently working with the LCC staff team.

Simon Brammer replied that there were currently around 45 volunteers and thanked them for all their efforts, as none of this would be possible without them.

## **6 Postal Ballots**

**6.1 112 Ballots had been received of which 107 were valid, the other 5 being spoilt papers.**

### **6.2 Annual Accounts**

*Proposal: This AGM resolves to approve the accounts for the year ended 31<sup>st</sup> December 2002.*

Proposed: Philip Parker

Seconded: Darryl Barnes

The proposal was APPROVED (Nem Com at AGM; Ballot vote FOR: 106, AGAINST: 0, ABSTENTANIOUS: 1)

### **6.3 Appointment of Auditors**

*Proposal: This AGM resolves to re-appoint Gotham Erskine as auditors to authorize the directors to fix the auditor's remuneration.*

Proposed: Philip Parker

Seconded: David Brodie

The proposal was APPROVED Nem Com at AGM; Ballot vote FOR: 102, AGAINST: 4, ABSTENTANIOUS: 1)

### **6.4 Management Committee**

6.4.1 Andy Cawdell reported that there had been 7 nominations for 7 places, one nomination was withdrawn, therefore no vote was required.

6.4.2 Andy Cawdell proposed the acceptance of all 6 nominees. This was seconded by Matt Thomson and this was carried by a show of hands.

6.4.3 The new members were introduced – Frances Hoy, David Brodie and Ian Callahan

## **7 Motions – None**

## **8 Any Other Business**

8.1 Ralph Smyth, City Cyclists, said that recently he had been aware of a number of anti-cyclist rants, such as that by Kate Hoey and suggesting having a FAQ page on the website to provide information for members to deal with these.

Oliver Schick, Hackney suggested that a journalist fact sheet would also be helpful.

8.2 Crispin Truman replied that he and Tom Bogdanowicz had been drafting a reply to Kate Hoey.

Crispin Truman thanked all who had participated in the workshops earlier in the day.