

Minutes of the 2002 Annual General Meeting of London Cycling Campaign held on 2nd November 2002 at the London Voluntary Sector Resource Centre, Holloway Road, London N7

1 Present

John ACKERS, Doug ANGUS, Mike ARMSTRONG, Chris ASHBY, Ian CALLAGHAN, Sally COPLEY, Alison DINES, Tim EVANS, Alex FORREST, Paul GANNON, Anthony GILMOUR, Claire GLOSSOP, David GOULD, Sarah GREEN, Bernard HANNING, Catherine HANSON, Alastair HANTON, Paul HAYWARD, John HEYDERMAN, Mark HUBBARD, Sarah JAMES, Suzanne JANSEN, Derek JENNINGS, Alison JOHNSTON, Gavin KILLIP, Sue KING (minutes), Peter LEWIS, Charlie LLOYD, B LOCKWOOD, Zoe MACALPINE, Ian M MAGRATH, Barry MASON, Caroline MORGAN, Clare NEELY, Phil PARKER, Zimena PERCIVAL, Brenda PUECH, Jeremy RICKARD, Patrick ROGAN, W ROLFE, Hilary SAMUELS, Oliver SCHICK, Claire SEPHTON, Lionel SHAPIRO, Paula SMITH, Ben TANSLEY, Stephen TAYLOR, Matthew THOMSON, Crispin TRUMAN, Neal WHITE, Colin WING, Jim WOFFENDEN

2 Introduction

2.1 The Chair, Matt Thomson, welcomed everyone to the 24th Annual General Meeting, and introduced the panel, Philip Parker (Treasurer and Chair, Finance & Admin Subcommittee), Claire Sephton (Chair, Staff & Volunteers Subcommittee) and Crispin Truman, member of Management Committee and former Chair.

2.2 He also introduced Management Committee members Charlie Lloyd, Suzanne Jansen, and co-optees Zoe Macalpine and Sally Copley.

3 Apologies

3.1 Apologies had been received from Andy CAWDELL, Bev DUCKWORTH, Duncan EXLEY, Charles HARVEY, Brendan PADDY, Ashok SINHA, Anna TRAFFORD and Alison McCAFFERTY.

4 Minutes of 2001 AGM

4.1 *Proposal: This AGM resolves that the Minutes of the 2001 AGM be adopted as a true and accurate record of the event.*

Proposed: Phil Parker

Seconded: Patrick Rogan, Brent

The proposal was APPROVED

5 Management Committee Reports

5.1 Chair's Report

5.1.1 Matthew Thomson highlighted the key achievements of the year including the successful campaign to have the GLA Cycling Budget reinstated, the launch of the London Cycle Guides and the net increase in membership.

5.1.2 A strong Management Committee had led the strategic planning for the next five years and he thanked to Phil Parker and the Finance & Admin Subcommittee for ensuring that LCC now had a sustainable financial footing.

5.1.3 Next year the London Cycling Campaign will be celebrating its silver jubilee and a working group has been set up to look at ways to achieve this.

5.2 Staff & Volunteers Subcommittee

5.2.1 In tendering her report Claire Sephton commented on the 'fantastic' staff team. In spite of the constraints on expansion due to the lack of funding generally, funding had been secured for the Finance & Admin Manager post.

5.2.2 Interviewing for the Campaigns Manager was imminent and recruiting for the new Director was in progress.

5.3 Finance Report

5.3.1 Philip Parker tendered the Treasurer's Report for 2001.

5.3.2 Growth in LCC was due to fundraising activities by both the staff team and LCC as a whole.

5.3.3 Surpluses are still small and the need for security increases as LCC grows. Reserves in the order of £100,000 are necessary to cover six months membership costs and three months non-member costs. There is a continual need to balance doing more with what we have available and at the same time ensuring a secure position.

5.3.4 Core funding (membership income) has shown a significant increase, largely due to new retention processes and the significant take up Direct Debit as a payment method.

5.3.5 Tim Evans, Hackney asked if there were any plans to introduce new merchandise for groups to sell to replace the loss of income now that LCC maps are no longer for sale.

Phil Parker commented that the new London Cycle Guides had been good for LCC as a whole and that consideration had been given to other sources of income for Borough Groups.

Matt Thomson added that Paula Smith and Ben Tansley were working with Borough Groups to raise income through grants and encourage the building of links with local Corporate Affiliates. The core grant to Borough Groups remains intact.

5.4 Company Secretary's Report

5.4.1 In the absence of Andy Cawdell, Phil Parker tendered the Company Secretary's report.

5.4.2 The role of the London Cyclists Trust had been developed in recent months. It allowed us to apply to grant making trusts that can only work with Charities, and offered other fundraising opportunities, such as Gift Aid.

5.4.3 In response to a question raised by Doug Angus, Islington, Phil Parker explained that the loan to the London Cyclists Trust was mainly project funding paid in advance. This could be invested at a higher rate of interest and could be recalled at any time when required.

5.4.4 Suzanne Jansen, a Trustee of the London Cyclists Trust, commented that some projects such as education, training and research fall more appropriately within the scope of the Trust.

5.4.5 Patrick Rogan, Brent asked about Payroll Giving and Doug Angus, Islington spoke of the need to build awareness within the membership. Phil Parker said that Payroll Giving was more complex than Gift Aid and was being investigated. Members would be made more aware of these options in due course.

5.4.6 In reply to a question by Gavin Killip, Islington, Phil Parker explained that although the figures for the proposed reserves and the loan to the London Cyclists Trust appeared the same, the loan was not reserve funds, but allocated project funds, which are used during the course of the year.

5.5 Campaigns Report

5.5.1 Matt Thomson tendered the report in the absence of Brendan Paddy (Chair, Campaigns Co-ordination Subcommittee).

5.5.2 Campaigning initiatives had included the junctions campaign, intensive consultation and lobbying on the Road Safety Strategy, a collaborative partnership with the Freight Association for European Cycling Day, and consultation on LCN+.

5.5.3 Anthony Gilmour, Lambeth said that a final decision had yet to be made on the Wandsworth Common and Tooting Common cycle routes.

5.5.4 Chris Ashby, Islington expressed concern that a group of Regents Canal Activists in Islington had been delighted when a cyclist had been thrown in the canal. Matt Thomson said that LCC always tried to portray responsible cycling.

5.6 Staff Report

5.6.1 Peter Lewis tendered the Staff Report on behalf of the Staff Team.

5.6.2 In response to a question on membership retention by Doug Angus, Islington, Mark Hubbard said that the turnover used to be about 30% per annum. This has now been reduced to 12% as a direct result of better communications with members, better customer services, Direct Debit and changes to the way in which reminders are sent out.

5.6.3 Jim Woffenden asked for current membership figures and an indication of trends. Mark Hubbard say that, as at the end of Oct 2002, LCC had 8,100 members. Predicted 8,300 by year-end and another 14% growth in 2003.

5.6.4 Peter Lewis said that the successes were due to the staff team as a whole.

6 Postal Ballots

6.1 131 Ballots had been received of which 128 were valid, the other 3 being spoilt papers

6.2 Annual Accounts

Proposal: This AGM resolves to approve the accounts for the year ended 31st December 2001.

Proposed: Philip Parker

Seconded: Alistair Hanton

The proposal was APPROVED (Nem Con)

6.3 Appointment of Auditors

Proposal: This AGM resolves to re-appoint Gotham Erskine as auditors to authorise the directors to fix the auditor's remuneration.

Proposed: Philip Parker

Seconded: Alistair Hanton

The proposal was APPROVED (Nem Con at AGM; Ballot vote FOR 124, AGAINST 2, ABSTENTIONS 2)

6.4 Management Committee

6.4.1 Matt Thomson reported that there had been 8 nominations for 8 places, therefore no vote was required.

6.4.2 Matt Thomson proposed the acceptance of all nominees. This was carried by a show of hands.

6.4.3 New members - Zoe McAlpine, Sally Copley and Claire Glossop - were introduced.

6.4.4 Matt Thomson explained that the Management Committee would meet less frequently in future to enable MC members to become more involved in Subcommittees and other activities. He reminded members that observers are welcome to attend the committee meetings.

7. Any Other Business - None

Matt Thomson thanked all those who had participated in the working groups earlier in the day.

Thanks were expressed to Charlie Lloyd who retires from the Management Committee. He also thanked Peter Lewis, who is leaving LCC, for shaping the organization, the staff team and the future of LCC over the last four years.

Matt explained how he, as deputy Chair, had taken on the role of Chair when Crispin Truman stood down whilst standing for Mayor of Hackney. He thanked Crispin for his work during the year, and in particular setting up the Strategic Plan - and resuming the Chair.

Crispin Truman paid tribute to the strength of the Management Committee. He said he would stand as Chair again, and was grateful to Matt for standing aside to allow him to do so.

The meeting closed at 4.25pm.