

**Minutes of the 1999 Annual General Meeting of London Cycling Campaign held on 30<sup>th</sup> October 1999  
at London Voluntary Sector Resource Centre**

**1 Present**

Rose Ades
Rik Andrew
Doug Angus
Chris Ashby
David J Bacon
James Barber
Darrell Barnes
Richard Benzie
Eeva Berglund
Julia Bicknell
Val Boyd
Julia Bragg
Paul Braithwaite
Tom Brake
Michael Bridgeland
Euan Bull
A J Burnett
Claire Caffrey
Cyril Cannon
Seamus Carey
Darrell Carey
Lea Carter
Melanie Cash
Andy Castellano-Smith
Andy Cawdell
Sian Charlton
Luigi Chiappini
Fiona Clark
Elaine Clarke
Simon Corder
Bob Davis
Kirsten Denker
Margaret Doherty
Mark Douglas
Luke Evans

Leslie Everest
Richard Everett
Nuala Fahey
Doreen Fedrigo
Tony Fincham
F A Frost
Paul Gannon
Peter Gazey
Anthony Jona Gilmour
Reg Goodwin
Tim Grainger
Joe Green
Sarah Green
Andrew Grendale
Rebecca Gunning
Alastair Hanton
Charles Frazer Harvey
Sarah Haspel
John Heyderman
Andrew Higman
John Hilary
Lindsey Hill
David Hinds
Alison Holdom
John Howes
Mark Hubbard
Terry Hughes
Stuart Hume
Haydn Hussey
Paul Hyman
Jo Iwasaki-Riss
Gill James
Robert Johnson
Gavin Killip
Sue King

Rika Klasen
Julie Leversedge
Erika Lewis
Peter Lewis
Charlie Lloyd
D J Lomas
Patrick Lonergan
Terence John Lyons
David Lyons
Alan Mace
Elizabeth Macmillan
Alan Magrath
Ian M Magrath
Charles Martin
Derek Mc Ginnis
Donald McCready
Rob McIvor
Paul McQuillen
Adrian Monk
Caroline Morgan
Matthew Morrissey
Tony Motture
George Murdoch
Clare Neely
Brendan Paddy
Richard Palmer
Daphne Parker
Jeremy Parker
Phil Parker
Margaret Pedler
Fiona Penny
Richard Philpott
John Plimsoll
Ben Plowden
Mark Radford

John Sarson
Claire Sephton
John Silvertown
Andri Soteri
Alison Speakman
Jeff Stafford
Glenn Stewart
Michael Stuart
Romney Tansley
Jeremy Taylor
Matthew Thomson
Crispin Truman
Robert Vaughan
Richard A Vincent
Geoffrey Whittington
Adrian Williams
Karl Williams
Colin Wing
Bob Woodliff

## **2 Introduction**

2.1 The Chair, Leslie Everest, welcomed every one to the AGM.

2.2 Leslie Everest introduced the members of Management Committee on the platform: Philip Parker (Treasurer and Chair, Finance & Admin Subcommittee), Andy Cawdell (Company Secretary), Crispin Truman (Chair, Staff & Volunteer Subcommittee), and Romney Tansley (Chair, Campaigns Subcommittee).

2.3 She also introduced the members of staff: Peter Lewis, (Director), Mark Hubbard (Marketing & Membership Officer) and Sue King, (Administrator).

2.4 Kirsten Denker – co-editor of *London Cyclist* was also present.

## **3 Apologies**

Bruce Cadbury, Tom Williams, Sarah Roberts, Malena Griffiths, Richard Evans, Paul Gascoigne, Gary Cummins and Erin Gill.

## **4 Minutes of the 1998 AGM**

4.1 *Proposal. This AGM resolves that the Minutes of the 1998 AGM be adopted as a true and accurate record of the event.*

Proposed by Fiona Penny

Seconded by Darrell Barnes

The proposal was APPROVED.

## **5 Questions on Management Committee Reports**

### **5.1 Chair**

5.1.1 Caroline Morgan raised a point on roundabouts.

Leslie Everest reported that the roundabout at Hyde Park Corner had newly opened cycle lanes. London Cycling Campaign was also working closely with LCN and other relevant bodies in improving cycle ways.

5.1.2 Leslie Everest thanked her colleagues on the Management Committee for their support and hard work through the year.

5.1.3 Andy Cawdell formally proposed a vote of thanks to Leslie Everest both as Chair and for her work with the Finance Subcommittee.

### **5.2 Company Secretary**

5.2.1 Andy Cawdell asked to amend the final paragraph of his report to read 'Honorary Secretary', not 'Honorary Treasurer'.

### **5.3 Treasurer**

5.3.1 Philip Parker explained that financial position of London Cycling Campaign is always a challenge. Although there had been a surplus at the year end most of this had been invested in improved IT systems.

5.3.2 Gavin Killip was happy to see we were financially healthier than last year. He raised a question on LCC's Reserves Policy.

Philip Parker explained that in order to comply with the criteria for London Borough Grants funding we were not allowed to accrue reserves of more than 10%. With the advent of General London Assembly, the provision of the London Borough Grants funding is under review.

5.3.3 Ian Manders asked whether this was to be the last year for receipt of the London Borough Grant. If so, what efforts had been made to replace the shortfall in the future.

Philip Parker reported that the grant of £21,000 for 1999/2000 had just been confirmed. Although transport was no longer within their remit they were happy to make an exception because of the beneficial nature of the work London Cycling Campaign is doing.

Fundraising through bids to Trusts, review of subscriptions, and the launch of two new maps were all expected help boost income and replace the London Borough Grant funding.

5.3.4 Ian Manders asked if LCC could cover such a large sum.

Philip Parker reported that one application had already realised £10,000. He hoped that this would be the start of many more successful bids.

5.3.5 Simon Corder asked how many members we have?

Leslie Everest said LCC had a current membership between 8,000 and 8,500 which fluctuates depending on the position in the renewal cycle.

5.3.6 Clare Sephton asked if the idea of a supporter's membership rate had been considered.

Philip Parker replied that many members make donations on top of their subscription. Subscription categories are reviewed regularly. There is a review ongoing at the moment.

Andy Cawdell added that volunteers who were willing to help develop the membership package were always welcome.

5.3.7 Rob Cope asked if the introduction of Corporate/Company Membership was likely in the near future.

Philip Parker said this was also part of the current review of subscriptions.

5.3.8 George Meadow asked if the purpose of London Cyclist Trust was to enable tax efficient payments for subscriptions.

Andy Cawdell said that some donors could only give money to a Charitable Registered body and that tax effective giving was also a possibility. It was anticipated that further developments would be brought to next year's AGM.

#### **5.4 Staff & Volunteers Committee Report**

5.4.1 In presenting his report, Crispin Truman highlighted the achievements of the year as being the appointment of the Director, consolidation of the Staff Team and the implementation of Union Recognition at LCC.

#### **5.5 Campaigns Subcommittee Report**

5.5.1 John Hilary expressed concern that there had been no central Membership campaign. Of the three aims outlined in the report, none were aimed at members becoming more active.

Romney Tansley replied that the Campaigns Subcommittee dealt with campaigning activities at Borough level and London-wide activities. Increasing membership did not fall directly within its remit.

John Hilary did not think this answered his question and referred to the involvement of members in the 20mph Campaign and asked if a similar campaign was planned for the future.

Romney Tansley agreed that Campaigning had been severely constrained due to high staff turnover. Once LCC is back to full strength a new high profile campaign will be initiated.

Leslie Everest hoped that a major campaign could be launched next year. There was a need to generate new ideas. With the prospect of additional staffing and the establishment of the Greater London Assembly we would hopefully move forward

5.5.2 Caroline Morgan raised a supplement to the last question. Referring to the 'speed review' which suggests a lower limit of 20mph she suggested that 'Home Zones' which are very cycle-friendly should have limits of 10mph or less.

Romney Tansley agreed that the speed review would be wrong to set a limit of 20mph. A variable limit relevant to each areas would be more appropriate.

5.5.3 Alan Burnett suggested that lower speed limits would cause traffic jams, gridlock and increased pollution.

Romney Tansley said that, in fact, research showed that closing roads and reducing speed limits actually encouraged people to change their mode of transport.

## **5.6 Office Report**

5.6.1 Gavin Killip, Islington asked for further information on the successful fundraising bid mentioned earlier.

Peter Lewis reported that LCC had been awarded £10,000 from a small charitable trust with a promise of further funding for years two and three if the funds are available. The result of an application to Bridge House Estates should be known by the end of November. This would be for development of community and environmental projects across London.

Leslie Everest pointed out that in spite of the problems of the past year, there have been a number of achievements and they should be noted. Thanks for reports in general. Leslie Everest thanked the staff team for their support and hard work through the year.

## **6 Alistair Hanton, Scrutineer**

6.1 Alistair Hanton explained that he had been appointed as scrutineer as there was a contested election for the Management Committee and a number of Resolutions. A secure process had been set up for dealing with postal votes and he was the only person with the results. The votes cast at the AGM would be added to the postal votes and the results given in due course.

## **7 Annual Accounts**

*7.1 Proposal. This AGM resolves to approve the accounts for the year ended 31<sup>st</sup> December 1998.*

Proposed by Philip Parker

Seconded by Rob Cope

This proposal was approved.

For 203, Against 0, Abstentions 24.

## **8 Appointment of Auditors**

*8.1 Proposal. This AGM resolves to re-appoint Gotham Erskine as auditors to authorise the directors to fix the auditor's remuneration.*

Proposed by Philip Parker

Seconded by John Howes

This proposal was approved.

For 185, Against 3, Abstentions 33

## **9 Election of Management Committee**

9.1 Andy Cawdell, Company Secretary, took the chair and asked Romney Tansley, Leslie Everest and Crispin Truman to leave the table and he then explained the procedures.

9.2 There were five vacancies to be filled and six candidates - Leslie Everest, Malena Griffiths, Claire Sephton, Romney Tansley, Matthew Thomson, and Crispin Truman.

9.3 Each of the six candidates was offered the opportunity to speak and members were then able to question the candidates.

After the votes had been cast Leslie Everest continued to Chair the rest of the meeting.

The Result of the Management Committee election was as follows:

Leslie Everest, Malena Griffiths, Claire Sephton, Matthew Thomson and Crispin Truman were elected.

## 10 Motions

### **10.1 Proposal. The Management Committee request that the London Cycling Campaign adopts the updated Mission Statement which reflects the results of the Strategic Planning Process.**

*“The London Cycling Campaign exists to increase cycling in Greater London for the benefit of individuals, local communities and the wider environment by:*

- *promoting cycling*
- *improving conditions*
- *raising the profile*

*We are non-party political and our activities are non-violent, non-discriminatory and environmentally responsible.*

*We work with a wide range of organisations, including other cycling, sustainable transport and environmental groups as well as major employers.”*

Proposed by Charlie Lloyd

Seconded by Brendan Paddy

Charlie Lloyd outlined the reasons for the proposed amendments which had arisen out of proposals from the strategic planning process. The proposed amendments would make the statement more proactive, more direct and clearer.

John Hilary suggested a friendly amendment adding ‘for cycling’ to improving conditions and raising the profile ‘of cycling’.

The Proposer accepted these additions.

Rose Ades suggested that the word ‘sustainable’ should be deleted as it would give greater freedom.

This suggestion was not accepted by the Proposer and Rose Ades pointed out she did not wish to take this forward as an amendment.

After some discussion, it was agreed that postal votes are proxy votes and that the Chair may cast them as she deems fit.

The Motion, as amended, was approved. For 185, Against 5, Abstentions 16.

### **10.2 Proposal. At the last AGM, it became apparent that parts of the AGM Standing Orders, which were amended at the AGM in 1997, were inconsistent. That is, the provision to amend motions at AGM after a postal vote was not properly updated. We therefore propose to make the AGM Standing Orders more coherent with this procedural motion.**

***To summarise, we propose that motions will be voted on by referendum-style postal ballots of the whole membership. The provision for voting on emergency matters at the AGM will remain.***

Proposed by Leslie Everest

Seconded by Andy Cawdell

Peter Lewis introduced the motion on behalf of the Proposer and explained that the provision to amend motions at AGM after a postal vote had not been properly updated.

Ballot by postal vote – referendum style – gave a wider franchise but this meant that amendments could not be taken at the AGM.

The provision for voting on emergency matters at the AGM will remain.

Andy Cawdell, in seconding the motion, explained that this was a tidying up of Standing Orders following the enfranchisement of the membership as a whole.

The proposal is to make the AGM Standing Orders more coherent with this procedural motion. The proposal is that motions should be voted on by referendum-style postal ballots of the whole membership.

Chris Ashburton questioned whether this meant that amendments to motions would not be possible at the AGM.

Robert Vaughan sought clarification on the fact that if election of the Management Committee will be by postal ballot, why is there provision for questions to candidates at the AGM?

Peter Lewis explained that this only applied to candidates nominated at the AGM if there were insufficient nominations to fill all vacancies.

John Heyderman asked how Policy Advisers would be elected in the future as there would no longer be provision to do this at the AGM.

Peter Lewis said that those elected last year had never taken their places on the Campaigns Subcommittee. This together with the review of committee structure, and to allow for flexibility made it inappropriate to have specific provision in relation to the election of Policy Advisers.

Jon Johnson suggested one solution was to allow amendments prior to the AGM, but this may not be feasible nor would it encourage people to attend the AGM.

Claire Caffrey asked if this motion was passed would it not be possible to make a point of clarification within the spirit of the motion as had been done earlier on Motion 1?

Peter Lewis indicated that that was correct.

John Hilary suggested that no amendments other than those accepted as 'friendly' may be put to the AGM. By excluding all amendments in the name of democracy there was a risk that LCC could be put in an impossible position.

Peter Lewis pointed out that decisions as to whether or not to accept amendments could lead to a highly politicised situation which was one of the reasons for the proposed re-drafting.

Tony Fincham thought one answer was for those voting by post to give their proxy vote to the Chair allowing the Chair to act within the spirit of the motion as other organisations do.

The Motion was approved For 136, Against 36 Abstentions 46

Leslie Everest said that the Management Committee would take on Board what had been discussed and would look at the Standing Orders further.

**10.3 Proposal. The Greater London Working Group proposes that:  
"London Cycling Campaign should continue to work and lobby to ensure that the implementation and maintenance of the London Cycle Network to a high standard becomes a central objective and responsibility of the Mayor of London and Greater London Authority"**

Proposed by Michael Bridgeland Seconded by Alistair Hanton

On behalf of the Greater London Working Group Michael Bridgeland presented the motion and emphasised the need for London Cycling Campaign to use its influence to ensure that the LCN received due acknowledgement and funding in the future.

Alistair Hanton warmly supported the motion.

In answer to a point of clarification Michael Bridgeland agreed that the Boroughs should be responsible for funding and there was a need to see that this was done.

The motion was approved by a vast majority.

## **11 Any Other Urgent Business**

11.1 Derek Selby was impressed by his first attendance at an AGM. He hoped that the endeavours of LCC could extend further than the capital and to see the spirit of London Cycling Campaign extending throughout the South East.

Leslie Everest said it was hoped to work closer with outer London groups.

11.2 Geoffrey Whittington asked how much the strategic routes for LCN are connected to local thinking.

Leslie Everest answered that the LCN Advisory Group was looking at priority strategic routes by sector. John Lee, LCN Project Manager and Sustrans attend the meetings. CTC has been invited but do not attend as yet.

The idea is to ask Borough representatives to put forward their proposals from grass-roots users.

11.3 Claire Neely asked if, as members of the Cycle Campaign Network, is LCC actively represented?

Andy Cawdell said that LCC was actively involved on CCN, but others members appear to have a different attitude to cycling and cars from LCC.

11.4 In conclusion, Leslie Everest expressed her thanks to everyone involved in making the day a success, and in particular, Peter Lewis, Mark Hubbard, Sue King and Michael Bridgeland.

She also thanked all those for attending.

Thanks too to the existing Management Committee and a welcome to the new members.

Peter Lewis expressed his thanks to Mark Hubbard for the co-ordination of a seamless afternoon, Sue King for taking Minutes and Registration, and Michael Bridgeland for his work in organising the Debate. He also reported that Michael Bridgeland has just been appointed as Cycling Schemes Officer for Lambeth Council and we wish him well in his new role.

Thanks too to the volunteers Julia Bragg, Sian Charlton, Dave Hines, Elizabeth MacMillan, Stuart Hume and Alistair Hanton

There being no other business the meeting closed at 5.30pm.

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