

**Minutes of the 1998 Annual General Meeting of London Cycling Campaign held
on 10th October at London Voluntary Sector Resource Centre**

1) Present

| | | | |
|--------------|--------------------------|-------------|------------|
| Phil | Abel | Charles | Harvey |
| Rose | Ades | Sarah | Haspel |
| Derek | Adlam | Oliver | Hatch |
| Amy | Aeron-Thomas | David | Hedges |
| Mark | Alderton | John | Heyderman |
| Doug | Angus | Duncan | Hibberd |
| David J | Bacon | Andrew N | Higman |
| Peter | Barber | Lindsey | Hill |
| Ken | Barker | Alison | Holdom |
| Darrell | Barnes | John | Howes |
| Clive | Bates | Mark | Hubbard |
| Stephen | Bradley | Haydn | Hussey |
| M | Bradshaw | Jane | Irving |
| Jonathan | Bray | Kevin | Jackman |
| Martin | Breschinsky | Sibylle | Janert |
| Michael | Bridgeland | Suzanne | Jansen |
| Bridget | Brown | David | Jey |
| Sue | Brown | Daniel | Johnson |
| Keith | Butcher | Peter | Jolly |
| Bruce | Cadbury (Chair) | Kevin | Jones |
| R | Carden | Tim | Jones |
| Douglas | Carnall | David | Kamnitzer |
| Andy | Cawdell (Chair- motions) | Tom | Kelly |
| Sian | Charlton | Tim | Kendall |
| Fiona | Clark (Minutes) | Gavin | Killip |
| Rob | Cope | Anthony | Lamb |
| Peter | Davenport | David | Lawrence |
| Bob | Davis | Julie | Leversedge |
| Cathy | Debenham | John | Lingford |
| Kirsten | Denker | Charlie | Lloyd |
| S | Doe | D J | Lomas |
| Margaret | Doherty | Patrick | Lonergan |
| Susan | Dorey | Clive | Long |
| Mark | Douglas | Paul | Luton |
| Carolyn | Eager | Margaret | MacWilliam |
| Guy | Eagling | Adrian | Mark |
| Chris | Eldridge | James | Marshall |
| Chris | Elliot | Charles | Martin |
| M | Evans | J T | Martin |
| Richard | Evans | Barry | Mason |
| Leslie | Everest | Edward | Mason |
| Richard | Everett | Geraldine | Mason |
| F J | Feswick | Don | Mathew |
| Tony | Fincham | Ronan | McDonald |
| Alex | Forrest | Rob | Mclvor |
| Jonathan | Fray | Peter | McKay |
| David | Garfield | Paul | McQuillen |
| Paul J | Gasson | Sylvie | Meillerais |
| Peter | Gazey | Phil | Molyneux |
| Roger | Geffen | Caroline | Morgan |
| Elise | Gibbons | George | Murdoch |
| Erin | Gill | Clare | Neely |
| Anthony Jona | Gilmour | Colin | Newman |
| Rae | Gita | Christopher | Nugee |
| N P | Gregory | Simon | Nuttall |
| Neil | Guthrie | Brendan | Paddy |
| Peter | Hale | Jeremy | Parker |
| Martin | Hams | Philip | Parker |
| Alastair | Hanton | Geraldine | Parkes |
| | | Rob | Parsey |

Minutes of the 1998 Annual General Meeting of London Cycling Campaign held on 10th October at London Voluntary Sector Resource Centre

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| David | Parsons | Sarah | Tregaskes |
| Margaret | Pedler | Crispin | Truman |
| Fiona | Penny | R | Truscot |
| Ike | Pentecost | D | Tuckwell |
| Paul | Preston | Ruth | Valentine |
| Len | Reilly | Robert | Vaughan |
| W | Resse | Sandra | Velthuis |
| Angelika | Richter | Richard | Vincent |
| Sarah | Roberts | Richard | Wamsley |
| Sara | Robin | Anne | Warren |
| Charles | Robinson | Ben | Watson |
| Patrick | Rogan | Kris | Watson |
| Alex | Rothney | Paul | White |
| Agnes | Sandrais | Martin | Whitfield |
| John | Sarson | Geoffrey | Whittington |
| Jacqueline | Saunders | Adrian | Williams |
| Anna | Scott | Karl | Williams |
| Gordon | Selway | Tom | Williams |
| John | Silvertown | Colin | Wing |
| Alison | Speakman | Guido | Wolf |
| M | Spencer | Jason | Wood |
| Pat | Strauss | Bob | Woodliff |
| Tony | Talbot | A R | Woolf |
| Romney | Tansley | Alastair | Wright |
| Jeremy | Taylor | | |
| Neil | Thompson | | |
| Ivor | Tillier | | |

2) Apologies

Gary Cummins
J Malec
Sarah Northall

3) Introduction

3.1 The Chair, Bruce Cadbury, welcomed everyone to the AGM.

3.2 Alistair Hanton described the postal voting procedure. Four scrutineers had overseen the opening and counting of the votes, but only he and one other scrutineer had made the final count. The postal vote results for each motion would be passed to the Company Secretary, Andy Cawdell, when those present at the meeting voted by a show of hands.

4) Minutes of 1997 AGM

4.1 *Proposal: This AGM resolves that the Minutes of the 1997 AGM be adopted as a true and accurate record of the event.*

Proposed by: Darrell Barnes

Seconded by: Rob McIvor

The proposal was APPROVED.

5) Questions on Management Committee reports

5.1 Chair

5.1.1 Christopher Nugee asked whether it was a coincidence that so many staff members had left within such a short period.

Bruce Cadbury believes it was coincidence.

Minutes of the 1998 Annual General Meeting of London Cycling Campaign held on 10th October at London Voluntary Sector Resource Centre

5.1.2 Roger Geffen asked whether Bruce Cadbury felt it was appropriate that he was involved in recruiting the Director, given that he is a personal friend of the person who was appointed. He also asked whether Bruce felt the Director had been adequately supervised.

Bruce replied that he felt the Chair should be involved in the process, and explained that he had made it clear to the rest of the recruitment panel that he knew the candidate. Crispin Truman explained that there were four people on the panel, including a non-LCC person, and said he was satisfied the recruitment process had been fair. The Director reported monthly to Crispin, and also reported to Management Committee meetings. Bruce believed there had been appropriate supervision, although recognised that with any new post there may need to be fine tuning.

5.1.3 Kirsten Denker wondered whether it was felt LCC's first attempt to recruit a Director had been a success, what lessons could be learned, and what changes might be made to LCC's structure in future.

It was recognised that the final outcome wasn't a success, but the Management Committee had been reasonably happy with the Director's performance. Tim Eaton resigned for personal reasons; any difficulties with his work would have been resolved through the usual procedures. There are lessons which can be learned. It was felt the recruitment process was fine, but the job description/person specification may be amended next time.

If LCC remains autonomous, the hierarchical staff structure will be retained.

5.1.4 Martin Breschinski felt any LCC Director should have experience of cycle campaigning. Bruce understood the point, but the Meeting agreed it was inappropriate to go into that level of detail.

5.1.5 Rose Ades asked for clarification on staff recruitment in the light of the merger motion. Permanent appointments have not yet been made because the outcome of the merger debate at the AGM on a merger might have an influence on the staff posts required.

5.2 Company Secretary

5.2.1 Patrick Rogan asked why the Director had failed to reach the fundraising target set for him. Andy Cawdell explained that the budget had assumed the Director would raise money in the second half of the year; however, he left after six months.

5.2.2 Martin Harris asked whether LCC still receives 'Richmond funding'. Andy clarified that this is funding from London Borough Grants, and that LCC still receives around £20,000 each year from this.

5.2.3 Andy was thanked for his work as Company Secretary.

5.3 Finance and Administration Subcommittee

5.3.1 Tony Corfield asked why total income had declined, even though there had been an increase in the membership fee.

Leslie Everest (Treasurer) explained that membership has increased, but so have costs such as postage. The accounts under discussion are those from before the fee increase. She has endeavoured to keep tight control on expenditure.

5.3.2 Tony Corfield pointed out that if these trends continue, LCC would end up with no surplus. Leslie is aware of this, and asked people to support the raffle and make donations. She intends to take forward a small surplus at the end of this year.

5.3.3 Darrell Barnes thanked Leslie for her work, and explained that one of the reasons it was possible to project a surplus for 1998 was by setting a fundraising target for the Director. He wondered which budgets had been cut to make up for this fundraising not taking place. Leslie replied that the 1998 budget has already been reviewed, and cuts made to some account headings. There has also been savings on some expenditure not made, and staff costs are down. She recognised that it will be tight, and that prudence is required.

Minutes of the 1998 Annual General Meeting of London Cycling Campaign held on 10th October at London Voluntary Sector Resource Centre

5.3.4 Patrick Rogan asked whether LCC would still be solvent if the raffle does not do as well as is hoped. Leslie believes so, assuming recent trends continue. There may be a possibility of getting some funds through London Cyclists' Trust, which would help.

5.3.5 Leslie was thanked for her work as Treasurer.

5.4 Staff and Volunteers Subcommittee

5.4.1 There were no questions on this report.

5.5 Campaigns Subcommittee

5.5.1 Roger Geffen asked what progress had been made on the 20 mph campaign. Romney Tansley (Chair of the Subcommittee) explained that there had been a high profile campaign in the spring, but it had been halted due to changes in staff. The campaign will become an integral part of the campaigns being worked on throughout the year.

6) Staff reports

6.1 Administration and Membership

6.1.1 It was recognised that it had been difficult with so many staff members leaving. Fiona Clark is the only permanent staff member at present, and she was thanked for her work.

6.2 Campaigns Officer

6.2.1 There were no questions to this report.

6.3 Marketing and Membership

6.3.1 Mark Hubbard was congratulated on the very good work he has done while at LCC.

All of the staff on temporary contracts - Mark Hubbard, John Heyderman and Lindsey Hill - were thanked for their hard work.

6.4 Other

6.4.1 Rose Ades pointed out that she carries out contract work for LCC. Bruce thanked her for this work, and apologised for not mentioning it himself.

7) Accounts

7.1 *Proposal: This AGM resolves to approve the accounts for the year ended 31st December 1997.*

Proposed by Darrell Barnes

Seconded by Rob Cope

This proposal was APPROVED.

8) Appointment of Auditors

8.1 *Proposal: This AGM resolves to re-appoint Gotham & Co. as auditors and to authorise the directors to fix the auditors' remuneration.*

Proposed by John Howes

Seconded by Rob Cope

This proposal was APPROVED.

9) Elections to Management Committee

9.1 There were seven posts available and seven candidates, so there was no election. It is not possible to take nominations from the floor because of the postal votes. All of the candidates introduced themselves.

Minutes of the 1998 Annual General Meeting of London Cycling Campaign held on 10th October at London Voluntary Sector Resource Centre

10) Elections to Policy Group

10.1 Helen Williams was the only candidate, and was therefore elected. It will be possible to co-opt other members. Anyone interested in being on the Group should contact a member of the Management Committee.

11) Motions

Andy Cawdell took the Chair at this point. He clarified that it is not possible to amend the motions under discussion, again because of the postal votes. After discussion it was agreed that each motion should be debated in turn, with the postal votes on each one being added after a show of hands of those present at the Meeting.

11.1 Motion 1

11.1.1 Martin Harris believed that "the Management Committee proposes to the AGM that it agrees in principle to a merger" was unclear, and meant that the motion was technically incompetent. This could result in a legal challenge to the motion at a later date. The Meeting took a vote on this, and agreed to discuss the motion then.

11.1.2 Bruce Cadbury proposed the motion, which he emphasised did not commit LCC to a merger, since a further proposal would need to be approved by an EGM. He explained the background to the proposal. CTC is adopting a regional structure, and it was hoped LCC could form the core of their London region. The London region would then be used as a model for other CTC regions in the country. Borough groups would be strengthened, there would be no job losses at LCC, the office would be retained, and LCC would get funds from CTC to continue London activities. The Management Committee would not agree to a merger unless LCC got at least as much funding as it has now, and was financially autonomous. A merger would mean LCC had fewer concerns about cashflow, and would not handle staffing issues. He did not believe a merger would result in significant loss of volunteers, since many LCC members are also members of CTC, and the CTC also believes in volunteer activity and is very keen to retain borough groups. He felt a major advantage of a merger would be that cyclists would speak with a single voice, and that the majority of those who preferred LCC to go it alone were 'old guard' who were used to a more confrontational approach than is needed now that government is broadly supportive of what LCC wants.

11.1.3 Margaret Doherty seconded the motion, again pointing out that the motion only allows the Management Committee to continue discussions. LCC is at a transitional stage, so it makes sense to conduct a review. She felt today's conference had been an example of how different cycling organisations can work well together, and reiterated that government officials dislike having to deal with lots of different representatives and would prefer there to be one organisation for all aspects of cycling.

11.1.4 David Tuckwell felt the 'single voice' benefit could be overstated, and found it hard to believe that the different cycling organisations currently undermine one another.

11.1.5 Roger Geffen felt the proposal was divisive, and that there was less need for the organisations to come together while government is positive about cycling. He believed there were issues which are particular to London – e.g. there is a National Cycling Strategy, but little co-ordinated transport policy in London – and that there is a need for a strong independent London organisation to work on these, especially when there is a Greater London Authority. LCC should build alliances with other groups, including pedestrian groups.

11.1.6 Anthony Lamb pointed out that the motion only commits LCC to continuing discussions on a merger. Crispin Truman clarified that a vote for this motion would lead to the Management Committee making plans for a merger, although the final decision would rest with an EGM.

11.1.7 Sue Brown was concerned that the motion undermines LCC, and disregards that it is essentially a good organisation. There are different ways to resolve the problems that exist, and the choice of what to do now should not be limited to staying as we are or merging with the CTC. LCC already lobbies in conjunction with other cycling organisations through Cyclists' Public Affairs Group

Minutes of the 1998 Annual General Meeting of London Cycling Campaign held on 10th October at London Voluntary Sector Resource Centre

(C-PAG), and efforts could be put into improving this. The biggest split in lobbying is between Sustrans and C-PAG, and a merger would not resolve this. She expressed doubt about assurances on funding, continuation of "London Cyclist", etc. as she did not see how CTC could possibly give open-ended assurances on these matters.

11.1.8 Ann Warren doesn't identify as a cyclist; rather, she sees cycling as her means of transport. She believes the two organisations appeal to different constituencies, and that they should work more closely without merging.

11.1.9 Bob Davies asked how many LCC members are also CTC members. No one is sure, but surveys suggest around 2,000 people are members of both.

11.1.10 Clive Bates felt that voting in favour of the motion would result in further uncertainty and drifting in the next few months, and urged people to vote against so that LCC can get on with what it is good at.

11.1.11 Karl Williams was opposed to the motion, and felt that the pre-AGM debate had been badly handled, regardless of the merits or otherwise of the merger proposals.

11.1.12 Richard Evans explained that a Management Committee member had attended his local group meeting to discuss the merger proposals, who had confirmed that the merger had been the only option for change that the Management Committee had considered. He and others in his group believe it is only one of a range of things which could be done.

11.1.13 *Proposal: The LCC Management Committee proposes to this AGM that it agrees in principle to a merger between the London Cycling Campaign and the Cyclist's Touring Club. Further, this AGM remits the Management Committee to continue discussions with the CTC with a view to calling an Extraordinary General Meeting (EGM) in spring 1999. This EGM will consider a detailed proposal for merger. Further, the Management Committee asks that all members of LCC express their view on this matter, and express their views on the proposals before 31 December 1998 in order that due consideration can be given to all issues in the proposal that comes to the EGM.*

Proposed by Bruce Cadbury Seconded by Margaret Doherty

For: 192 (44 present + 148 postal votes)

Against: 772 (116 present + 656 postal votes)

Abstentions: 20 (9 present + 11 postal votes)

This motion was REJECTED.

11.2 Motion 2

11.2.1 John Howes proposed the motion, saying that it does not rule out a merger, although he felt it was doubtful a merger would be appropriate at present. He believes LCC has achieved good things – cycling is now recognised as a valid form of transport, the London Cycle Network is being developed – but that the reasons LCC was set up are still valid. He warned against being complacent about the political climate, pointing out that LCC previously convinced the Greater London Council of the merits of cycling. He believes the two organisations have different cultures, and that CTC has less of an environmental focus.

11.2.2 Paul Gasson spoke in support of the motion, as Sarah Northall was absent. He hoped the motion was constructive, and would lead to LCC considering what it is doing, while allowing campaigning to continue.

11.2.3 Christopher Nugee asked whether the proposers saw their motion as an alternative to motion 3. John Howes clarified that both were complimentary.

11.2.4 There was a suggestion that the motion be amended to state that a Director should be appointed to implement any motions passed at the AGM. Crispin Truman clarified that the intention was to recruit a new Director as quickly as possible.

Minutes of the 1998 Annual General Meeting of London Cycling Campaign held on 10th October at London Voluntary Sector Resource Centre

9. *Cyclists should not be required to stop or dismount, except to give priority to other cyclists or to pedestrians.*
10. *Segregation of cyclists from pedestrians should be used where necessary and should be clear to all users.*
11. *High kerbs and other hazards to cyclists should be avoided. Where hazards are unavoidable, appropriate warning signs or markings should be provided.*

Proposed by Charles Robinson Seconded by Stephen Bloch

For: 661 (91 present + 570 postal votes)

Against: 64 (12 present + 52 postal votes)

Abstentions: 213 (20 present + 193 postal votes)

The motion was APPROVED.

11.5 Motion 5

11.5.1 Rob McIvor proposed the motion, explaining that there is currently an overlap between the roles of the Policy Group and Campaigns Subcommittee. This could potentially lead to a situation where the Policy Group came up with a policy that is the opposite of what activists are saying.

11.5.2 David Garfield spoke against, as he believed the motion was badly worded.

11.5.3 *Proposal: Motion 1) To make the following amendments to LCC's Standing Orders*

- *Agenda: Point g) Delete "Policy Group" and insert "Policy Advisors to Campaigns Subcommittee"*
- *Elections: Delete "3 Policy Group members" and insert "3 Policy Advisors to Campaigns Subcommittee"*

Motion 2) Add final paragraph to section headed Motions and Amendments

"Any motion calling for LCC to take a policy position, or change a policy agreed at a previous AGM, should have been taken to the Campaigns Subcommittee before being presented to the AGM. If the movers of the motion have not done this the Chair is empowered to rule the motion out of order."

Proposed by Rob McIvor Seconded by Dave Clark

For: 360 (63 present + 297 postal votes)

Against: 129 (9 present + 120 postal votes)

Abstentions: 445 (47 present + 398 postal votes)

The motion was APPROVED.

12) Any other business

12.1 David Garfield had written to Bruce Cadbury requesting that time be reserved at the AGM for discussion of the motions he proposed at a previous AGM. Bruce apologised for not replying to the letter, and explained that he would expect any necessary action on motions to be taken by the appropriate subcommittee.

12.2 Kirsten Denker requested clarification on whether merger talks would continue. Bruce Cadbury confirmed that there would be no further discussion on this at the present time.

The meeting closed at 5.50pm.